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RS 21/7/241

Dwight Ink (1922-)

Papers, 1915-2012, undated

This collection is stored offsite. Please contact the Special Collections Department at least two working days in advance.

Descriptive summary

creator: Ink, Dwight (1922-)

title: Papers

dates: 1915-2012, undated

extent: 61.1 linear feet (47 record cartons and 1 map case folder)

collection number: RS 21/7/241

repository: University Archives, Special Collections Department, Iowa State University.

Administrative information

access: Open for research

This collection is stored offsite. Please contact the Special Collections Department at least two working days in advance.

publication rights: Consult Head, Special Collections Department

preferred citation: Dwight Ink Papers, RS 21/7/241, Special Collections Department, Iowa State University Library.

Abstract

Dwight Albert Ink was a career public servant and Iowa State alumnus (1947) who served a number of federal government agencies under seven presidential administrations and held positions at American University and the Institute for Public Administration as well. Ink also served on government-wide groups such as the Alaskan Reconstruction Committee and the Personnel Management Project. The collection contains articles, awards, biographical materials, certificates, clippings, correspondence, invitations, legal documents, manuscripts, meeting minutes, memorandums, notes, photographs, publications, reports, and subject files, as well as a small number of artifacts and oversized materials. These materials document Ink's years of government service and related professional activities.

Biographical note

Dwight Albert Ink, son of Dwight P. and Edna Ink, was born in Des Moines, Iowa, on September 9, 1922. The Ink family farmed in Madison County, Iowa; his father, who earned a two-year degree (1921) in horticulture from Iowa State College (University), cultivated an orchard on the farm prior to the Great Depression's damaging droughts.

Ink graduated from Patterson High School in Patterson, Iowa, in 1940 and enrolled at Iowa State. He spent two years as a student, then served in the U.S. Air Force (1942-1946) during World War II. He returned to Ames and received his B.S. in government and history (1947) from Iowa State and a Masters in Public Administration (1950) from the University of Minnesota.

Ink began his career in public service as a budget and personnel officer for the City of Fargo, N.D. (1948-1950), and acted as chief of the Municipal Water Section of the Bureau of Reclamation (1950-1951) in Bismarck. From 1951 to 1969, Ink served the U.S. Atomic Energy Commission (AEC) in a number of roles: as a program analyst in Oak Ridge, Tenn. (1951-1952); chief of the Savannah River Reports and Statistics Branch, S.C. (1952-1955); and Management Assistant (1955-1958), Assistant to Chairman (1959-1966), and Assistant General Manager (1966-1969) in the AEC's Washington, D.C., office.

Ink left the AEC to continue his management work at other federal agencies. These positions included the First Assistant Secretary for Administration at the newly formed Department of Housing and Urban Development (1966-1969); Assistant Director for Executive Management, Office of Management and Budget (1969-1973); Deputy Administrator and occasional Acting Administrator, General Services Administration (1973-1976); Vice President for Management, National Consumer Cooperative Bank (1980-1981); Director, Community Services Agency (1981); Vice President, Synthetic Fuels Corporation (1981-1984); Acting Administrator, General Services Administration (1985); and Assistant Administrator, U.S. Agency for International Development (1985-

1989). Ink also held roles in other sectors. He was the Director of American University's Center for Local and State Government and its Office of Continuing Education and Sponsored Research (1976-1980) and later president of the non-profit Institute for Public Administration (1989-1993). Upon his retirement from the Institute, he assumed the title of president emeritus.

In addition to job duties, Ink served on a variety of government commissions and committees. Notably, Ink spent six months in 1964 as the executive director of the Federal Reconstruction and Development Planning Commission for Alaska, also known as the Alaskan Reconstruction Committee, in the wake of a 9.2 magnitude earthquake with an epicenter between Anchorage and Valdez. Following that effort, in 1965, Ink was Chairman of the White House Task Force on Education. He was also involved in the Federal Assistance Review (1969-1972), the Personnel Management Project (1977), and President Reagan's administration transition team (1980-1981).

Ink was active in a number of professional associations, including the American Consortium for International Public Administration, American Public Works Association, American Society of Public Administration, International Institute for Administrative Science, National Civil Service League, and National Academy of Public Administration, among others. He received awards for his service from a number of institutions, including the National Civil Service League (1966), the AEC (1966), the General Services Administration (1975), and Brigham Young University (1977).

Since leaving government service, Ink has continued to write and consult on the topics of emergency management, government management and efficiencies, international development, and other subjects of interest. He is married to Dona Wolf and resides in the Washington, D.C., area. Ink has five children with his first wife, Margaret: Stephen, Bruce, Lawrence, Barbara, and Lauri.

Sources:

Gieseke, Carole. "The remarkable Dwight Ink," *Visions Across America*, April 15, 2013. <http://visionsacrossamerica.com/2013/04/15/part-i-the-remarkable-dwight-ink/>

Haas, Sarah. "ISU alum Dwight Ink reflects on a life of opportunities," *Iowa State Daily*, March 23, 2010.

Haas, Sarah. "ISU alumni Dwight Ink pioneered disaster recovery efforts, urban housing programs," *Iowa State Daily*, March 24, 2010.

Haas, Sarah. "Ink maintains ISU relationship," *Iowa State Daily*, March 25, 2010.

Collection description

This collection (1915-2012) documents Dwight Ink's career in federal government management and related professional activities for seven consecutive presidential administrations. Material types present in the collection include articles, awards, biographical materials, certificates, clippings, correspondence, invitations, legal documents, manuscripts, meeting minutes, memorandums, notes, photographs, publications, reports, subject files, as well as a small number of artifacts and oversized materials. Each series correlates to Ink's time at that institution and contains materials that were either created during that period or collected after his tenure, reflecting the work he engaged in at that organization. The majority of items are in English, with a few in other languages such as Spanish and Japanese. An appendix lists common abbreviations found in the collection and in this finding aid.

Series 1, Early career and U.S. Atomic Energy Commission: This series documents Ink's work with the AEC and includes a small amount of materials related to Ink's early career as a public servant in North Dakota. In addition to work products, the series contains information about nuclear submarines and nuclear laboratories. A photobook depicts a 1962 trip to Los Alamos National Laboratory with President Kennedy. This series is arranged in alphabetical order.

Series 2, Alaskan Reconstruction Committee: In April 1964, Ink took a six-month leave from his AEC position to oversee the reconstruction of much of southern Alaska as the executive director of the Federal Reconstruction and Development Planning Commission for Alaska in the aftermath of a 9.2 magnitude earthquake with an epicenter between Anchorage and Valdez that struck on March 27, 1964. This series documents Ink's role on the reconstruction commission, also known as the Alaskan Reconstruction Committee, related reports and timelines, and his continuing interest in the area and its recovery. The series is arranged in alphabetical order.

Series 3, White House Task Force on Education: This series documents Ink's role on the White House Task Force on Education, acting as Chairman in 1965. The bulk of the materials date from 1965 but also includes related reports, memorandums, writings, and other materials from other years. Materials are arranged in alphabetical order.

Series 4, U.S. Department of Housing and Urban Development: The U.S. Department of Housing and Urban Development (HUD) was created in 1965 to succeed the Housing and Home Finance Agency. Its first Secretary was Robert C. Weaver, the first African American to hold a cabinet-level position. These records document Ink's role as First Assistant Secretary for Administration, including work regarding the HUD headquarters building's construction, management of local, state, and federal partnerships, and public appearances. Materials are organized in chronological order, with undated materials at the end.

Series 5, U.S. Office of Management and Budget: The U.S. Office of Management and Budget (OMB), previously the Bureau of the Budget, helps presidential administrations set budgets and monitors the costs and implementation of programs, policies, and procedures. As Assistant Director for Executive Management, Ink was involved with the Federal Assistance Review to improve national granting processes and other administrative reforms. This series documents those efforts, Ink's involvement in various presidential councils and task forces, continued professional association involvement, and current events such as Nixon's impeachment, the related Watergate affair, and the 1969 moon landing. Materials are arranged alphabetically.

Series 6, U.S. General Services Administration: The U.S. General Services Administration (GSA) supports the functions and management of federal government agencies. Ink served the GSA twice: first, as the Deputy Administrator and occasional Acting Administrator from 1973-1976. In 1985, Ink served as Acting Administrator from March to June before his nomination at U.S. AID. As Acting Administrator, Ink was included in a lawsuit brought by sculptor Richard Serra regarding his work *Tilted Arc*, a public sculpture that had been commissioned for the Jacob Javits Federal Building in New York City, N.Y. *Tilted Arc* was removed after complaints from the building's inhabitants, and Serra sued the federal government to have it restored. This series documents both tenures, including records regarding congressional testimony, energy resource use, U.S. Civil Service Commission involvement, and the *Tilted Arc* legal process, and is arranged in alphabetical order.

Series 7, American University: From 1976 to 1980, Ink acted as the Director of American University's Center for Local and State Government as well as its Office of Continuing Education and Sponsored Research. During this period, Ink also served as the Executive Director for the President's Personnel Management Project and as president of the American Society for Public Administration. These responsibilities, as well as a continued interest in civil service reform, are reflected in the series materials, which are arranged in alphabetical order.

Series 8, National Consumer Cooperative Bank: National Consumer Cooperative Bank (NCCB) was created by a congressional act in 1978 to support member-owned organizations across the U.S. Ink served as Vice President for Management from 1980-1981. This series reflects Ink's work at NCCB as well as professional association involvement and his role in the Reagan administration's transition to the White House.

Series 9, U.S. Community Services Administration: The U.S. Community Services Agency (CSA) grew out of Lyndon Johnson's Great Society programs. In June 1981, Ink became Director of the CSA, with a charge to close the agency by September 30. These materials document the close-out, including grant program transition, legal issues, personnel matters, and communications with Congress. The series is arranged in alphabetical order.

Series 10, Synthetic Fuels Corporation: Synthetic Fuels Corporation was a short-lived federal organization that supported the creation of commercial synthetic fuel manufacturing plants. For most of the organization's five-year tenure, Ink acted as Vice President for Administration. These materials document that work, as well as Ink's engagement in professional associations related to public administration. The series is arranged in alphabetical order.

Series 11, U.S. Agency for International Development: From 1985 to 1988, Ink was Assistant Administrator of the U.S. AID Bureau for Latin America and the Caribbean. This series reflects that role, including travel to a number of South American and Caribbean countries, and related issues, such as the Iran-Contra Affair regarding controversial U.S. relations with Nicaraguan rebel groups in the mid-1980s. The series is arranged alphabetically.

Series 12, Institute of Public Administration: The non-profit organization Institute of Public Administration promoted effective government through research, consulting, and education regarding policy, administrative, and programs management. Ink led the organization as President from 1989 to 1993, when he retired and became President Emeritus. These materials reflect Ink's work, including continued travel and professional engagement. The series is arranged in alphabetical order.

Series 13, Biographical information and writings: This series is composed solely of biographical material and writings by Ink. Materials are arranged with biographical information first, in chronological order, followed by writings in chronological order. Writings are present in other series as well.

Related and separated materials

Related collections available at other repositories include:

- John A. McCone Papers, BANC MSS 95/20 c, The Bancroft Library, University of California, Berkeley.
- Legal records relating to Richard Serra v. United States General Services Administration et al., 1985-1987, Archives of American Art, Smithsonian Institution.
- Papers of Charles J.V. Murphy, #1689, Howard Gotlieb Archival Research Center, Boston University.
- Collections for individual agencies and presidential administrations, National Archives and Records Administration.

A small number of books were separated from the collection and placed in the rare book collection of the Special Collections Department; these books can be found by searching the library catalog or inquiring at Special Collections.

- Abshire, David M., ed. *Triumphs and Tragedies of the Modern Presidency: Seventy-Six Case Studies in Presidential Leadership*. (Praeger, 2001)

- Buss, Terry F., et al., eds. *Transforming Public Leadership for the 21st Century*. (M.E. Sharpe, 2007)
- Hansen, Wallace R., et al. *The Alaska Earthquake March 27, 1964: Field Investigations and Reconstruction Effort*. (U.S. Government Printing Office, 1966)
- Hoff, Joan and Dwight Ink, eds. *The Nixon Presidency*. (Center for the Study of the Presidency, 1996)
- Stanton, Thomas H., ed. *Meeting the Challenge of 9/11: Blueprints for More Effective Government*. (M.E. Sharpe, 2006)
- Stanton, Thomas H. and Benjamin Ginsberg, eds. *Making Government Manageable: Executive Organization and Management in the Twenty-First Century*. (Johns Hopkins University Press, 2004)

The two books listed below were separated from this collection and added to the University Library's circulating collection.

- Organisation for Economic Co-operation and Development. *Twenty-Five Years of Development Co-operation: A Review*. (Paris, 1985)
- United States President's Committee on Mental Retardation. *MR79: Mental Retardation Prevention Strategies That Work*. (Department of Health and Human Services, 1980)

Organization

The collection is organized into thirteen series that are arranged in an order that roughly corresponds to Ink's employment history:

Series 1: Early career and U.S. Atomic Energy Commission, 1946-2005, undated (alphabetical)

Series 2: Alaskan Reconstruction Committee, 1915-2011, undated (alphabetical)

Series 3: White House Task Force on Education, 1945-1979 (alphabetical)

Series 4: U.S. Department of Housing and Urban Development, 1939-1997, undated (chronological)

Series 5: U.S. Office of Management and Budget, 1961-2002 (alphabetical)

Series 6: U.S. General Services Administration, 1969-1989, undated (alphabetical)

Series 7: American University, 1972-1993 (alphabetical)

Series 8: National Consumer Cooperative Bank, 1977-1983 (alphabetical)

Series 9: Community Services Administration, 1975-1985 (alphabetical)

Series 10: Synthetic Fuels Corporation, 1954-1997 (alphabetical)

Series 11: U.S. Agency for International Development, 1961-1996 (alphabetical)

Series 12: Institute of Public Administration, 1970-2003, undated (alphabetical)

Series 13: Biographical information and writings, 1942-2012 (chronological)

Original order has been maintained where possible, reflecting Ink's thought processes and working methods over the course of his career.

Description of series

Series 1 Early career and U.S. Atomic Energy Commission 1946-2005, undated

extent: 2.3 linear feet

description: This series documents Ink's work with the AEC and includes a small amount of materials related to Ink's early career as a public servant in North Dakota. In addition to work products, the series contains information about nuclear submarines and nuclear laboratories. This series is arranged in alphabetical order.

Container list

Box	Folder	Title	Dates
1	1	Administrative memorandums and reports	1963-1968 circa
1	2	Administrative memorandums and reports	1965
1	3	Advisory Committee on Reactor Safeguards meeting aboard Nuclear Ship Savannah	1962
1	4	Aiken, SC, city council materials	1955
1	5	Ames Laboratory, Iowa, dedication clipping (1 b/w photograph)	1963
1	6	Apollo 14 launch schedule	1971
1	7	AEC assistant general manager for administration appointment	1959-1960
1	8	AEC clippings	1988-1994
1	9	AEC facility and staff photographs (2 b/w)	undated
1	10	AEC personnel and colleague obituaries	1986-2005
1	11	AEC project control memorandum	1962
1	12	AEC Safety Award of Honor presentation, Livermore Laboratory, N.M. (12 b/w photographs)	1960
1	13	Atomic energy legislation	1946, 1959
1	14	Atomic power articles	1959, 1977
1	15	Atomic tests and fallout shelter materials	1959-1962
1	26	Boy Scouts of America monthly reports and pamphlets	1955
1	17	Clippings	1946-1960

Box	Folder	Title	Dates
1	18-19	Correspondence and memorandums (1 b/w photograph)	1957-1965
1	20	Distinguished Service Award ceremony photographs (11 b/w)	1966
1	21	Employee service report, Fargo, N.D.	1948-1950 circa
1	22	Energy Research and Development Administration and AEC legislation correspondence and clippings	1961, 1974
1	23	Friley, Charles E., correspondence	1946, 1948
1	24	Hahn-Meitner-Institut fur Kernforschung Berlin visit	1963
1	25	International Atomic Energy Agency conference in Vienna	1958-1960
1	26-27	International trips (2 b/w photographs)	1960-1965
1	28	Invitations and programs	1958-1964 circa
1	29	Kennedy, John F., photographic postcards and articles	1962-1964
1	30-31	Kennedy visit to Los Alamos National Laboratory, N.M. (33 b/w photographs)	1962
1	32	Kennedy visit to Los Alamos National Laboratory, N.M., photobook	1962
1	33	Kennedy visit to New Mexico and AEC clippings	1962
1	34	Lawrence Berkeley National Laboratory proton accelerator design study report	1965
1	35	Lawrence Livermore National Laboratory demonstration clippings	1960
1	36	Los Alamos National Laboratory and Nevada Test Site photographs (11 b/w)	1962-1963 circa
1	37	Manuals and remarks	1955-1963
1	38	McCone, John, correspondence and travel schedules	1958-1962, 1991
1	39	National Aeronautics and Space Administration and Atomic Energy Commission rocket plant visit (13 b/w photographs)	1963
1	40	Notebook	1958-1963 circa

Box	Folder	Title	Dates
1	41	Notebook	1958-1965 circa
1	42	Notebook	undated
1	43	Notes	1962-1963 circa
1	44	Nuclear fallout's effects on health in Utah: Edward Kennedy documents	1963-1979
2	1-4	Nuclear fallout's effects on health in Utah: research and correspondence	1950-1979
2	5-6	Nuclear fallout's effects on health memorandums and reports	1962-1963, 1979
2	7-8	Nuclear fallout's effects on health reports and articles	1953-1956, 1971
Map	case	Nuclear navy poster, USS Daniel Webster	1964
2	9	Nuclear navy remarks and correspondence	1966 circa
2	10	Nuclear submarine visit materials (7 b/w photographs)	1959-1960
2	11	Nuclear test ban clippings	1960, 1970
2	12	Nuclear weapon and international safeguards	1965
2	13	Photobook and photograph (1 b/w)	1958-1965 circa
2	14	Press releases and clippings	1959-1966
2	15	Project Chariot and Plowshare Program publicity	1962
2	16	Proposed proton accelerator site visit clippings	1965
2	17	Proposed proton accelerator site visit, Haverhill, Mass., clippings	1965
2	18	Proposed proton accelerator site visit materials	1965-1966
2	19	Proton accelerator site recommendation report and press release	1966
2	20	"Rally to Quarantine the Warmongers," booklet	1947
2	21-22	Rickover, Hyman George (H.G.), correspondence and nuclear submarine materials (5 b/w, 1 color photographs)	1961-1968
2	23	Rickover, Hyman George (H.G.), naval submarine ceremony invitations and programs	1961-1968

Box	Folder	Title	Dates
2	24	Soviet nuclear test press materials	1962-1965
2	25	U.S. Civil Service Commission form	1942
2	26	Utah studies on nuclear radiation effects correspondence	1965
2	27	Van Zandt, James E., correspondence regarding Livermore Laboratory	1959

Description of series

Series 2 Alaskan Reconstruction Committee 1915-2011, undated

extent: 3 linear feet

description: In April 1964, Ink took a six-month leave from his AEC position to oversee the reconstruction of much of southern Alaska as the executive director of the Federal Reconstruction and Development Planning Commission for Alaska in the aftermath of a 9.2 magnitude earthquake that struck on March 27, 1964. This series documents Ink's role on the reconstruction commission and his continuing interest in the area and its recovery. The series is arranged in alphabetical order.

Container list

Box	Folder	Title	Dates
2	28	Alaska photographs and invitation (8 b/w)	1964 circa
2	29	Alaska railroad restoration correspondence	1965
2	30	American Institute of Architects and Engineers Joint Council, Committees on Restoration and Development of Alaska, report	1964
2	31	American Iron and Steel Institute, Anchorage and the Alaska Earthquake report	1964
2	32	American Public Works Association Task Force on Natural Disaster Emergencies	1979
2	33	Anchorage reconstruction	1964-1966
3	1	Awards and certificates	1964, 1968
3	2	Bartlett, Edward Lewis, photographs and correspondence (2 b/w)	1967

Box	Folder	Title	Dates
3	3	Bethel Housing Project: Federal Field Committee newsletters and correspondence	1968-1969
3	4-8	Clippings	1964
3	9	Clippings	1965
3	10	Clippings	1966-1984
3	11	Copper River Highway bridge restoration (55 b/w photographs)	1964
3	12-13	Correspondence file	1963-1967
3	14	Correspondence file	1968
3	15	Earthquake and Alaska tourism brochures	1975-1983
3	16	Egan, William A., correspondence	1964, 1974
3	17	Federal Field Committee for Development Planning report to President's Review Committee	1965
3	18	Federal Reconstruction and Development Planning Commission clippings	1964
3	19	Federal Reconstruction and Development Planning Commission clippings, memorandums, and reports	1964-1966
3	20	Federal Reconstruction and Development Planning Commission correspondence and memorandums	1964-1966
3	21	Federal Reconstruction and Development Planning Commission executive orders	1964
3	22	Federal Reconstruction and Development Planning Commission meeting transcript	1964
3	23-24	Federal Reconstruction and Development Planning Commission memorandums, reports, and legislation	1964
3	25	Federal Reconstruction and Development Planning Commission notebook	1964 circa
3	26-27	Federal Reconstruction and Development Planning Commission. "Response to Disaster," and correspondence from Lyndon B. Johnson	1964
3	28	Federal Reconstruction and Development Planning Commission task force reports	1964
3	29-30	Federal Reconstruction and Development Planning Commission weekly reports	1964

Box	Folder	Title	Dates
3	31	Fitzgerald, Joseph H. "Presentation, Federal Field Committee for Development Planning to President's Review Committee for Development Planning"	1966
3	32	Geological Survey Professional Paper 542A: <i>Effects on Communities, Anchorage</i>	1965
3	33	Geological Survey Professional Paper 542B: <i>Effects on Communities, Whittier</i>	1965
3	34	Geological Survey Professional Paper 542D: <i>Effects on Communities, Homer Area</i>	1966
3	35	Geological Survey Professional Paper 542E: <i>Effects on Communities, Seward</i>	1967
4	1	Geological Survey Professional Paper 542F: <i>Effects on Communities, Kodiak and Nearby</i>	1967
4	2	Geological Survey Professional Paper 543A: <i>Regional Effects, Slide-Induced Waves, Seiching, and Ground Fracturing at Kenai Lake</i>	1966
4	3	Geological Survey Professional Paper 543D: <i>Regional Effects, Kodiak and Nearby Islands</i>	1966
4	4	Geological Survey Professional Paper 543E: <i>Regional Effects, Copper River Basin Area</i>	1966
4	5	Geological Survey Professional Paper 543F: <i>Regional Effects, Ground Breakage in Cook Inlet Area</i>	1967
4	6	Geological Survey Professional Paper 543G: <i>Regional Effects, Surface Faults on Montague Island</i>	1967
4	7	Geological Survey Professional Paper 543H: <i>Regional Effects, Erosion and Deposition on a Raised Beach, Montague Island</i>	1969
4	8	Geological Survey Professional Paper 544A: <i>Effects on Hydrologic Regimen, South-Central Alaska</i>	1966
4	9	Geological Survey Professional Paper 544B: <i>Effects on Hydrologic Regimen, Anchorage Area</i>	1966
4	10	Geological Survey Professional Paper 544C: <i>Effects on Hydrologic Regimen, Outside Alaska</i>	1967
4	11	Geological Survey Professional Paper 544D: <i>Effects on Hydrologic Regimen, Glaciers</i>	1967

Box	Folder	Title	Dates
4	12	Geological Survey Professional Paper 544E: <i>Effects on Hydrologic Regimen, Seismic Seiches</i>	1968
4	13	Geological Survey Professional Paper 545A: <i>Effects on Transportation and Utilities, Eklutna</i>	1967
4	14	Geological Survey Professional Paper 545B: <i>Effects on Transportation and Utilities, Air and Water Transport, Communications, and Utilities</i>	1967
4	15	Geological Survey Professional Paper 545C: <i>Effects on Transportation and Utilities, Alaska Highway System</i>	1968
4	16	The Great Alaska Earthquake: Retrospect and Prospect conference photographs and correspondence (5 b/w)	1984
4	17	Johnson, Lyndon B., photographic postcards	undated
4	18	Jones, Douglas N. "Regional Development Planning: The Alaskan Experience," report	1968
4	19	Kodiak, Alaska, city resolution in appreciation	1968
4	20	Mortgage relief program memorandums and correspondence	1964-1967
4	21	National Academy of Sciences report draft chapters and correspondence	1967-1969
4	22	National Center for Earthquake Engineering Research panel on Anchorage reconstruction materials	1989
4	23	Niigata, Japan, earthquake damage photographs (19 b/w)	1964 circa
4	24	Niigata, Japan, trip materials	1964, 2011
4	25	"Nuclear Reactors and Earthquakes" presentation materials	2011
4	26	President's Review Committee for Development Planning correspondence and memorandums	1966-1968
4	27-28	President's Review Committee for Development Planning correspondence, memorandums, and reports	1968
4	29	President's Task Force for Industrial Recovery and Growth and Disaster Insurance memorandums and reports	1970-1972
4	30	Public Administrative Service. "Federal Policy in Grant, Loan, and Construction Programs in Areas of High-Risk of National Disaster Damage," report	1965-1966

Box	Folder	Title	Dates
4	31	Research institute articles, correspondence, and writings related to earthquake recovery management	2006-2007
4	32	Riley, Burke, correspondence	1965, 1977
4	33	Shannon & Wilson, Inc. <i>Preliminary Stabilization Studies for the Turnagain Buttress: Electro-Osmosis Field Test Section</i> , report	1966
4	34	Shannon & Wilson, Inc. <i>Preliminary Stabilization Studies for the Turnagain Buttress: Remolding of Bootlegger Clay Cove Clay with Explosives</i> , report	1965
4	35	Spangle and Associates. "Post-Earthquake Land Use Planning, Final Report"	1979
4	36	Town newsletters regarding reconstruction	1964
4	37	Tuck, Bradford H. <i>Aggregate Income Model of a Semi-Autonomous Alaska Economy Report</i> , for Federal Field Committee for Development Planning	1967
4	38	Tuck, Bradford H., Roger A. Bye, and Douglas N. Jones. Economic indicators and industrial classification reports	1967
4	39	U.S. Army Corps of Engineers. "After Action Report, Alaska Good Friday Earthquake"	1968
4	40	U.S. Army Corps of Engineers. "Concept Study: Turnagain Beach Erosion Stabilization," report	1966
4	41	U.S. Army Corps of Engineers contract projects report	1964
5	1	U.S. Army Corps of Engineers Kodiak restoration progress chart	1964
5	2-3	U.S. Army Corps of Engineers photographs of pre-earthquake conditions, damage, and recovery projects (60 b/w)	1915-1966
Map	case	U.S. Army Corps of Engineers progress charts and maps	1962-1965
5	4	U.S. Army Corps of Engineers progress report	1964
5	5	U.S. Army Corps of Engineers progress report	1965
5	6	U.S. Department of Housing and Urban Development-sponsored Alaska trip	1968-1969
5	7	U.S. Department of Interior. "Alaska Rebuilds!" Our Public Lands magazine	1964

Box	Folder	Title	Dates
5	8	U.S. General Accounting Office. "Report to the Congress: Administration of the Disaster Loan Program"	1969
5	9	U.S. Office of Emergency Planning. "Role of the IEP in the Alaska Earthquake," report	1964
5	10	Urban renewal plans and spending	1964-1965
5	11	Valdez All-America City Award dedication ceremony	1981-1982
5	12	Valdez reconstruction correspondence, memorandums, and costs	1964-1965
5	13	Writings: Ink, Dwight. "A Different Approach to Disaster Recovery: Alaska Earthquake," in <i>Disaster Management Handbook</i>	2007 circa
5	14	Writings: Ink, Dwight. "Federal Reconstruction and Development Planning Commission for Alaska," for National Academy of Sciences	1966-1969 circa
5	15	Writings: Ink, Dwight. Hurricane Katrina recovery in context of Alaska earthquake manuscripts and notes	2005-2010 circa
5	16	Writings: Ink, Dwight. "Response to Alaskan earthquake," case study	1989

Description of series

Series 3 White House Task Force on Education 1945-1979

extent: 2.6 linear feet

description: This series documents Ink's role on the White House Task Force on Education, acting as Chairman in 1965. The bulk of the materials date from 1965 but also includes related reports, memorandums, and writings from other years. Materials are arranged in alphabetical order.

Container list

Box	Folder	Title	Dates
5	17	Administrative memorandums	1965
5	18	American Council on Education notes and memorandums	1965
5	19	American Vocational Association memorandums	1965

Box	Folder	Title	Dates
5	20	Babbidge, Homer, University of Connecticut, task force interview	1965
5	21	Bailey, Stephen K., case study draft and correspondence	1967
5	22	Bureau of Educational Assistance Programs memorandums	1965
5	23	Bureau of Educational Assistance Programs: vocational and technical education division materials	1964-1965
5	24-25	Bureau of Educational Research and Development reports and memorandums	1964-1965
5	26	Bureau of International Education memorandums and reports	1962-1965
5	27	Bureau of Higher Education interviews and reports	1965
5	28	Civil rights and education materials	1964-1966
5	29	Construction activities study group report draft	1966-1967 circa
5	30	Correspondence file	1965
5	31	Department background memorandums	1962-1965
5	32	Department clippings	1964-1966
5	33	Educational advisory committees and consultants materials	1965
5	34	Education Executive Group meeting minutes	1965
5	35	Facilities proposals and architectural drawings	1965-1966
5	36	Federal programs supporting education reports	1965
5	37	Harrington, Fred Harvey, University of Wisconsin, task force interview	1965
5	38	Interagency Working Group on Institutional Programs prospectus	1965
5	39-40	Internal organization materials	1962-1967
6	1	Internal organization materials	1962-1967
6	2	Johnson statement on Office of Education study group	1965
6	3	Land-grant institutions booklets and notes	1965
6	4	Management reporting and information systems memorandums	1965

Box	Folder	Title	Dates
6	5	Meeting notes	1965
6	6	National Catholic Education Association task force interview	1965
6	7	National Center for Educational Statistics task force interview and memorandums	1965
6	8	National Council of Teachers of English memorandum	1965
6	9	National Education Association task force interview	1965
6	10	Office of Administration memorandums	1965
6	11	Office of Federal Education Activities reports	1965
6	12-13	Office of Field Services memorandums and reports	1962-1966
6	14-16	Office of Information press digests	1965
6	17-18	Office of Legislation materials	1963-1965
6	19	Organizational charts	1965 circa
6	20	Personnel recruiting memorandums	1965
6	21	Personnel vacancies memorandums and lists	1965
6	22	Programs for Education of the Disadvantaged memorandums	1965
6	23	Reorganization memorandums and correspondence	1965
6	24	Reorganization proposal, draft, and final report	1965
6	25	Required state agency submissions for federal education programs	1965 circa
6	26	U.S. Congress. House. Department of Education Organization Act materials	1979
6	27	U.S. Department of State and U.S. Agency for International Development educational activities memorandums	1965
6	28	Veterans Administration operations reporting	1965
6	29	White House Conference on Education background readings booklet	1965
6	30	White House Conference on Education memorandums	1965
Artifact collection		White House Conference on Education name tag (Artifact 2012-238.001)	1965

Box	Folder	Title	Dates
6	31	White House Task Force on Education construction activities study group	1965
6	32	White House Task Force on Education evaluation procedures study group report	1965
6	33	White House Task Force on Education financial administration and procurement services study group report	1965
6	34	White House Task Force on Education financial administration memorandums	1965
6	35	White House Task Force on Education memorandums	1965-1966
6	36	White House Task Force on Education personnel task group materials	1965
7	1	White House Task Force on Education personnel task group report	1965
7	2	White House Task Force on Education planning materials	1965
7	3	White House Task Force on Education progress reports	1965
7	4	White House Task Force on Education recommendations clippings	1965 circa
7	5	White House Task Force on Education recommendations memorandums and correspondence	1965
7	6-8	White House Task Force on Education recommendations report	1965
7	9	White House Task Force on Education report	1965
7	10	White House Task Force on Education study group on construction activities report	1965
7	11	Writings: Ink, Dwight. Education and organizational notes and drafts	1945-1947 circa

Description of series

Series 4 U.S. Department of Housing and Urban 1939-1997, undated
Development

extent: 1.95 linear feet

description: These records document Ink's role as First Assistant Secretary for Administration at the U.S. Department of Housing and Urban

Development (HUD), including work regarding the HUD headquarters building's construction, management of local, state, and federal partnerships, and public appearances. Materials are organized in chronological order, with undated materials at the end.

Container list

Box	Folder	Title	Dates
7	12	Executive orders and legislation	1939, 1975
7	13	"Alumni in the Spotlight," <i>The Iowa State Alumnus</i>	1966
7	14	Conferences, roundtables, and related engagements	1966-1969
7	15	Correspondence	1966-1969 circa
7	16	HUD clippings	1966-1969 circa
7	17	HUD newsletters	1966-1972
7	18	HUD photographs (5 b/w)	1966 circa
7	19	HUD swearing-in photographs (4 b/w)	1966 circa
7	20	East Los Angeles, Calif., multi-agency service centers	1966, 1968
7	21	Hall, Franklin P., correspondence regarding his hire	1966, 1969
7	22	Harlow, LeRoy F. "Implementing the 'Metropolitan Desk' Concept, the New Federal-Local Partnership," report on metropolitan expenditures	1966
7	23	Houston, Tex., visit photographs (2 b/w)	1966-1969 circa
7	24	Hyman, Lester S. "Posture of the Department of Housing and Urban Development Toward the States," report	1966 circa
7	25	Indian Treaty Room photographs (7 b/w, 7 negatives)	1966-1969 circa
7	26	Ink with Phelan photographs (13 b/w)	1966 circa
7	27	Joint Administrative Task Force and Denver Survey of Administration of Federal Assistance Programs reports	1966-1967
7	28	Photographs: unidentified (4 b/w)	1966-1977 circa
7	29	Photographs: Robert Weaver; Lyndon B. Johnson, Dwight Ink; and unidentified men (10 b/w)	1966-1968 circa

Box	Folder	Title	Dates
7	30	Weaver, Robert C., materials (1 b/w photograph)	1966-1997
7	31	Joint Administrative Task Force, "Reducing Federal Grant-In-Aid Processing Time," reports	1967-1968
7	32	Housing Assistance Administration Task Force report	1967
7	33	Santa Clara County Planning Policy Committee	1967-1968
7	34	"Who's who in the HUD" pamphlet	1967
7	35	Writings: Ink, Dwight. "Department of HUD: Building a New Federal Department," <i>Law and Contemporary Problems</i>	1967
7	36	HUD. "Background for Secretary's Windup Session"	1968
7	37	HUD. "Executive Reference: Organization, Functions, Staffing Data, and Key Personnel," report	1968
7	38	HUD new headquarters building construction site (2 b/w, 1 color photographs)	1968
7	39-40	HUD, Office of General Services. New headquarters building project album (25 b/w photographs)	1968
7	41	HUD. Office of the Assistant Secretary for Administration. "Building a New Department, HUD, 1966-1968"	1968 circa
7	42	Metropolitan expediter background	1968, 1979
7	43	Midwest Research Institute. "A National Clearinghouse Network for Urban Information Requirements Survey, Network Design and Organizational Planning"	1968
7	44	Model Cities Funding Meeting between HUD and Department of Health, Education, and Welfare	1968
8	1	Office of Emergency Planning Federal-State Telecommunications Advisory Committee membership certificate and photograph (1 b/w)	1968
8	2	Region I trip and newsletter	1968
8	3	Writings: Ink, Dwight. "LBJ's War on Red Tape," <i>Nation's Cities</i>	1968
8	4	Wood, Robert C. (3 b/w photographs)	1969-1993
8	5	Ink interview by David G. McComb for the Lyndon Baines Johnson Library	1969
8	6	Resume and biography	1969 circa

Box	Folder	Title	Dates
8	7	Writings: Ink, Dwight. "A Management Crisis for the New President"	1969 circa
8	8	Harlow, LeRoy F. "Helping Utah's Local Governments Help Themselves," report	1973-1974
8	9	Rouse, John E. "Administrative Decentralization as a Complement to Revenue Sharing: A Case Study of the HUD Programs"	1975
8	10	Watts, Los Angeles, Calif., riots anniversary clippings	1975
8	11	American Society for Public Administration memorandums	1977
8	12	HUD. "Capacity Building: Strategies for Providing Assistance," booklet	1977
8	13	HUD, Office of Administration. "Implementation Plan for Departmental Reorganization," booklet	1977
8	14	HUD, Office of Policy Development and Research. "Local Government Financial Management Capacity Sharing Program Plan," draft	1978
8	15	HUD. "Organization, Office of the Assistant Secretary for Policy Development and Research"	1978
8	16	OMB. "Reorganization Study of Community Development and Local Economic Development Functions: Staff Analysis"	1978
8	17	Baltimore, Md., homesteading program clippings	1979
8	18	Bedford, Emmette, correspondence regarding Johnson Administration book	1979
8	19	HUD draft report on assessing local government capacity	1979
8	20	HUD. "Expediter list," booklet	1979
8	21	Writings: Ink, Dwight, and Margaret Wrightson. "Public Administration Aspects of HUD Research and Development Program," draft	1979
8	22	U.S. General Accounting Office. "Increasing the Department of HUD's Effectiveness through Improved Management," vol. 1 and 2	1984
8	23	Washington, D.C., race riots anniversary	1988
8	24	HUD scandal illustration of departmental management	1990s circa

Box	Folder	Title	Dates
8	25	Writings: "Institute of Public Administration Proposal to Assist the Secretary of HUD to Develop an Effective Management Structure"	1989
8	26	Statement for the HUD Investigation Subcommittee regarding executive oversight	1990
8	27	Writings: "Revitalizing HUD's Departmental Management"	1993
8	28	HUD regional offices organizational structure handbook	undated
8	29	Deregulation master schedule	undated

Description of series

Series 5 U.S. Office of Management and Budget 1961-2002

extent: 8.45 linear feet

description: As Assistant Director for Executive Management at the U.S. Office of Management and Budget (OMB), Ink was involved with the Federal Assistance Review to improve national granting processes and other administrative reforms. This series documents those efforts, Ink's involvement in various presidential councils and task forces, continued professional association involvement, and current events. Materials are arranged alphabetically.

Container list

Box	Folder	Title	Dates
8	30	Advisory Commission on Intergovernmental Relations. <i>Intergovernmental Perspective</i> , vol. 2, no. 1	1976
8	31	Advisory Commission on Intergovernmental Relations. "State Administrators Opinions on Administrative Change, Federal Aid, Federal Relationships"	1980
8	32	Agency Management Analysis Officers Group memorandums and reports	1971
8	33	Agnew, Spiro T., Christmas card	1971
8	34	American Society for Public Administration panel correspondence	1977
8	35	American Society for Public Administration Special Task Force, "Strengthening Intergovernmental Management"	1980

Box	Folder	Title	Dates
8	36	"Analysis of Program Divisions Work Load," task force report appendices	1973
8	37	Apollo 17 launch publicity materials	1972
8	38	Ash, Roy L., reorganization writings and background materials	1971-1973
Artifact collection		Award: Association of Records Executives and Administrators (Artifact 2012-238.002)	1972
8	39	Big Seven. "Federally sponsored multijurisdictional planning and policy development organization: study"	1972
8	40	Big Seven support of OMB	1969-1973
8	41	Blue Ribbon Panel on Department of Defense report materials	1969-1970
8	42	Bureau of the Budget Steering Group. "Evaluation of the Bureau of the Budget: A Staff Summary"	1967
8	43	Clippings: Clinton impeachment, Gulf war	1991, 1998
8	44	Clippings: <i>Defense Management Journal</i>	1970
8	45	Clippings: impeachment	1974
8	46	Clippings: Ink, Dwight	1969-1971
8	47	Clippings: moon landing	1969
8	48	Clippings: Nixon administration and Watergate	1967-1974
8	49	Clippings: OMB	1969-1976
9	1	Congressional Budget and Impoundment Control Act of 1974 booklets	1974
9	2	Correspondence: Brown, Clarence J.	1971
9	3	Correspondence: Carter, Jimmy	1972
9	4	Correspondence file (1 b/w photograph)	1969-1972
9	5-12	Correspondence files by month	1973
9	13	Correspondence: general	1971-1975
9	14	Correspondence: personal	1968-1972
9	15	Correspondence: proposed letters to other agencies	1972
9	16	Daily schedules and notes	1969-1973 circa

Box	Folder	Title	Dates
9	17	Data processing management notebook	1961-1971
9	18	Department of HUD decentralization materials	1973
9	19	Department of the Interior Task Force on Improved Management materials	1971-1973
9	20	Emergency procedures memorandums	1969
9	21	Environmental Protection Agency quality of life review process correspondence and memorandums	1977
9	22	Executive Office of the President. Domestic Council. "The President's Proposals for Executive Reorganization: Reform Renewal for the 1970s," report	1971
9	23	Executive Office of the President organizational memorandums	1968
9	24	Federal Advisory Committee Act legislation materials	1972
9	25-26	Federal agency management review memorandums and analyses	1970-1973
9	27	Federal agencies field organization memorandums for President Nixon	1969
9	28	Federal and state revenue sharing legislation and memorandums	1972-1973
9	29	Federal Assistance Review. "A Uniform and Coordinated Federal Grant Management System," report	1970
9	30-31	Federal Assistance Review agency field organizations booklet	1970
10	1	Federal Assistance Review agency field organizations booklet	1971
10	2	Federal Assistance Review annual reports to the President	1970, 1971
10	3-4	Federal Assistance Review contract two notebook	1972-1974
10	5	Federal Assistance Review correspondence with state-level supporters	1969-1970
10	6	Federal Assistance Review hearing transcript and memorandums	1971, 1973
10	7	Federal Assistance Review memorandums	1969-1973
10	8	Federal Assistance Review notebook	1972 circa

Box	Folder	Title	Dates
10	9	Federal Assistance Review organization and management systems division notebook	1972
10	10	Federal Assistance Review policy guidelines documents	1969-1971
10	11	Federal Assistance Review presentation charts and speech materials	1969-1973 circa
10	12-14	Federal Assistance Review program chronology	1967-1972
10	15	Federal Assistance Review program summaries	1968-1972 circa
10	16-17	Federal Assistance Review. "Third-Year Review," report	1971
10	18	Federal energy conservation regulations booklets	1974
10	19	Federal procurement notebook	1969, 1974
10	20-21	Federal Procurement Policy hearings transcripts and related materials	1980-1984
10	22	General Accounting Office report on non-profit contractors and the Bell Report	1969
10	23	Government procurement memorandums	1972
10	24	Grants-in-aid clippings and memorandums	1972-1976 circa
10	25	GSA. "A Brief Review of Accomplishments," report and related correspondence	1975, 1994
10	26	GSA. "Administrative Costs in Federally Aided Domestic Programs," report	1975
10	27	GSA workshop on federal grant management (9 b/w)	1974
10	28	Government corporations and government-sponsored enterprises memorandum, by Harold Seidman	1972-1973 circa
10	29	Indianapolis (Ind.) Mayor. Intergovernmental relations manual	1968-1972 circa
10	30	Ink meeting with Richard Nixon and Mayo	1969, 1995
10	31	Ink testimony transcripts regarding reorganization plans no. 3 and 4	1970
10	32	Integrated Grant Administration program reports	1972-1973
11	1	International City Managers Association intergovernmental programs survey summary	1966-1967
11	2	Joint Funding Simplification Act legislation	1969-1973

Box	Folder	Title	Dates
11	3	Joint Funding Simplification Act materials	1969-1979
11	4	Joint Funding Simplification Act: OMB report to Congress executive summary and Ink testimony	1979-1980
11	5	Lindsay, Franklin A., to Richard M. Nixon, memorandum regarding Task Force on Organization of the Executive Branch	1968, 1969
11	6	National Academy of Public Administration interview transcript	1980
11	7	National Academy of Public Administration membership certificate	1969
11	8-10	National Academy of Public Administration. "Secretarial Leadership: An Inquiry into Problems of Federal Departmental Management," report for OMB	1970
11	11	National Governors' Conference policy positions for consideration memorandums	1972
11	12	National League of Cities proposals, reports, and memorandums regarding intergovernmental management	1969-1977
Map	case	Nixon holiday cards	1972
11	13	Nixon memorandum regarding federal agency field office structure	1969
11	14-15	OMB and Executive Office of the President Domestic Council. Study on new federalism	1973
11	16	OMB and GSA functional transfers notebook	1973
11	17	OMB and GSA reorganization and functional transfers executive order	1976
11	18-22	OMB and GSA reorganization and functional transfers materials	1973
11	23	OMB and GSA reorganization: Task Force 3 report	1973
11	24	OMB Circular A-95 handbook	1976
11	25	OMB Circular A-95 notebook regarding federal programs and intergovernmental relations	1971-1974
11	26	OMB circulars and reports	1968-1973
11	27	OMB circular revision memorandums	1971-1973
11	28	OMB consulting job regarding reorganization issues	1980-1981

Box	Folder	Title	Dates
12	1	OMB. "Diagnostic Management Review for the Securities and Exchange Commission," report	1971
12	2	OMB. "Diagnostic Management Review of the Federal Communications Commission," report	1972
12	3-4	OMB management systems branch. "Measuring and Enhancing Productivity in the Federal Sector," report	1973
12	5	OMB, et al. "Measuring and Enhancing Productivity in the Federal Sector," summary report	1973
12	6	OMB memorandums	1969
12	7	OMB memorandums and circulars	1971
12	8	OMB Nixon administration accomplishments materials	1969-1971
12	9	OMB position and career-related correspondence	1969
12	10	OMB. "Principal Laws relating to the Bureau of the Budget," booklet	1963 circa
12	11	OMB. "Report to the President on Government Contracting for Research and Development"	1962
12	12	OMB response to Seidman report correspondence	1972
12	13	OMB. "Responsive Federalism: Report to the President on the Federal Assistance Review"	1973
12	14	OMB. "Simplifying Federal Assistance to States and Communities: A Preliminary Report to the President"	1969
12	15	Photographs and clippings (3 b/w, 2 color)	1968-1973 circa
12	16	Pilot neighborhood center program reports and memorandums	1969-1970
12	17	Presidential awards lists and correspondence	1969-1972
12	18-19	President's Advisory Council on Executive Organization. "Establishment of a DNR Organization for Social and Economic Programs"	1971
12	20	President's Advisory Council on Executive Organization. "Executive Office of the President: An Overview," memorandums	1970
12	21-22	President's Advisory Council on Executive Organizations memorandums and recommendations	1969-1970

Box	Folder	Title	Dates
12	23	President's Advisory Council on Executive Organization reports and background information	1969-1995 circa
12	24	President's Advisory Council on Management Improvement activities summary	1970-1973
12	25	President's Advisory Council on Management Improvement federal natural disaster and civil defense activities report	1971
12	26	President's Advisory Council on Management Improvement management issues of federal agencies and branches memorandums	1971 circa
12	27	President's Advisory Council on Management Improvement Office of Emergency Preparedness background summary and budget	1973 circa
12	28	President's Advisory Council on Management Improvement recommendations and guidelines memorandum	1971
13	1	President's Advisory Council on Management Improvement women in government report	1972
13	2	President's departmental reorganization program: yearly action plan	1973
13	3	President's Task Force on Government Organization. "Organization and Management of Great Society Programs: Background Working Papers"	1967
13	4	President's Task Force on Government Organization. "Organization for the Management and Coordination of Foreign Affairs: Final Report"	1967
13	5	President's Task Force on Government Reorganization reports	1964
13	6	President's Task Force on Organization of the Executive Branch	1968
13	7-8	Procurement and Property Management Branch manual	1971-1973
13	9	Public appearances and other events materials (2 b/w photographs)	1969-1973
13	10	Reorganization authority code and related background	1969, 1972
13	11	Reorganization plan: Domestic Council and OMB roles and responsibilities	1970

Box	Folder	Title	Dates
13	12-13	Reorganization plan no. 1: director's briefing notebook	1973
13	14	Reorganization plan no. 1: Office of Emergency Preparedness, Office of Science and Technology materials	1973
13	15	Reorganization plan no. 1: press releases and hearings	1970-1979
13	16	Reorganization plan no. 1: questions and answers	1970 circa
13	17-18	Reorganization plan no. 2: administrative explanations materials	1970
13	19	Reorganization plan no. 2 and OMB overview memorandums and presentation	1970 circa
13	20	Reorganization plan no. 2: clippings	1970-1973
13	21	Reorganization plan no. 2: <i>Congressional Record</i> , vol. 116, no. 76	1970
13	22	Reorganization plan no. 2: correspondence file	1970
13	23	Reorganization plan no. 2: Domestic Council accessibility correspondence and memorandums	1970
13	24	Reorganization plan no. 2: Domestic Council hearing materials	1970-1972
13	25	Reorganization Plan no. 2: Drug Enforcement Agency	1973
13	26	Reorganization plan no. 2: hearings materials	1970
13	27	Reorganization plan no. 2: memorandums, clippings, and testimonies	1970
13	28	Reorganization plan no. 2: notebook	1969-1970
14	1	Reorganization plan no. 2: press releases and executive orders	1970, 1973
14	2	Reorganization Plan no. 3: Environmental Protection Agency briefing book	1970
14	3	Reorganization plan no. 4: National Oceanic and Atmospheric Administration hearing booklet	1970
14	4	Report attachments, memorandums, correspondence	1971-1974
14	5	Rural Development Act of 1972 legislation and memorandums	1972
14	6	San Francisco Federal Executive Board task force reports and proposals	1967

Box	Folder	Title	Dates
14	7-8	Speeches	1969
14	9-10	Speeches	1971
14	11-13	Speeches	1972
14	14	Speeches: "Federal Assistance Review Program," synopsis	1970
14	15	Speeches: "Federal Grant Administration," to the Municipal Intergovernmental Coordinators Association	1972
14	16	Speeches: "Reforms in the Grant-in-Aid System," to the Municipal Finance Officers Association	1969-1970
14	17-18	Task force proposals for federal reorganization and management summary and analysis report	1969
14	19	Testimony transcripts of OMB staff to U.S. government bodies	1969-1970
14	20	Travel itineraries	1971-1972
14	21	Twentieth Anniversary of the U.S. Small Business Administration, Dwight D. Eisenhower Presidential Center, program	1973
14	22	Uniform Relocation Assistance and Land Acquisition Policies Act management memorandum	1970-1971
14	23	U.S. Congress. House. Committee on Government Operations. Reorganization plan no. 3, Environmental Protection Agency, hearings booklet	1970
14	24	U.S. Congress. House. Committee on Government Operations. Subcommittee on Intergovernmental Relations. New federalism hearings report	1974
14	25	U.S. Congress. House. Reconstruction Finance Corporation tax payment testimony	1969
14	26	U.S. Congress. Intergovernmental Cooperation Act legislation pamphlets	1968-1972
14	27	U.S. Congress. Intergovernmental relations materials	1970-1993
15	1	U.S. Congress. Joint Economic Committee hearings regarding federal procurement	1974-1984
15	2	U.S. Congress. Reorganization Act legislation and hearings	1971

Box	Folder	Title	Dates
15	3	U.S. Congress. Senate. Committee on Appropriations. Roy Ash testimony	1974
15	4	U.S. Congress. Senate. Committee on Government Operations. Reorganization plans no. 3 and 4, hearings	1970
15	5	U.S. Congress. Senate. Committee on Government Relations. Subcommittee on Intergovernmental Relations materials	1970-1980
15	6	White House Cabinet meeting materials regarding streamlining of federal assistance	1969
15	7	White House Christmas Open House invitation	1971
15	8	White House staff list	1969
15	9	Writings and background materials: President's Council on Executive Organization	1970-1973, 2002
15	10	Writings: Bonafede, Dom. "Bureaucracy, Congress, interests see threat in Nixon reorganization plan," <i>National Journal</i> (1 b/w photograph)	1971
15	11	Writings: Ink, Dwight. "Agenda for Better Government Management," <i>Defense Management Journal</i>	1969
15	12	Writings: Ink, Dwight. "Federal Assistance Review Program," <i>Public Management</i>	1972
15	13	Writings: Ink, Dwight. "Making the System Work," <i>Civil Service Journal</i>	1970
15	14	Writings: Ink, Dwight, regarding Federal Assistance Review in <i>Public Management</i>	1970-1976
15	15	Writings: Ink, Dwight. "Session 4, Efforts at Federal Administrative Reform," conference proceedings	1970-1972 circa
15	16	Writings: Ink, Dwight. "The Challenge of Management in the 1970s"	1970 October
15	17	Writings: Mullaney, Thomas R. "White House Report: OMB Pushes Plans to Improve Federal Management," <i>National Journal</i>	1971
15	18	Writings: Nathan, Richard P. "A Retrospective on Richard M. Nixon's Domestic Policies," draft	1995
15	19	Writings: Stanfield, Rochelle. "What Has 500 Parts, Costs \$83 Billion, and Is Condemned by Almost Everybody?" <i>National Journal</i>	1981

Description of series

Series 6 U.S. General Services Administration 1969-1989, undated

extent: 9.75 linear feet

description: Ink served the U.S. General Services Administration (GSA) twice: first, as the Deputy Administrator and occasional Acting Administrator from 1973-1976. In 1985, Ink's role as GSA Acting Administrator led to his inclusion in a lawsuit brought by sculptor Richard Serra regarding his work *Tilted Arc*, a public sculpture that had been commissioned for the Jacob Javits Federal Building in New York City, N.Y. This series documents both tenures, including records regarding congressional testimony, energy resource use, U.S. Civil Service Commission involvement, and the *Tilted Arc* legal process, and is arranged in alphabetical order.

Container list

Box	Folder	Title	Dates
21	34-35	Administrator's reading file	1985
22	1-6	Administrator's reading file	1985
15	20	Austin, Tex., federal building plaques photographs and correspondence (7 color)	1985
15	21	Administrator management support decision paper	1976-1977 circa
15	22	Bureaucracy and personnel clippings	1976
15	23	Camp David meeting materials	1974
15	24	Canadian Standing Senate committee on National Finance testimony and correspondence	1977-1978
22	7	Clippings	1985
15	25	Conference materials	1975-1976
15	26	Correspondence and memorandums	1985
22	8	Correspondence file	1985
17	10	Correspondence file: deputy administrator appointment	1973
17	11	Correspondence file: deputy administrator departure	1976
15	27-38	Correspondence files	1973-1974

Box	Folder	Title	Dates
16	1-23	Correspondence files (1 b/w photograph)	1974-1975
17	1-9	Correspondence files	1975-1976
17	12	Daily schedules	1973-1975
17	13	Daily schedules	1985 circa
17	14	Decision paper process memorandum	1974
17	15	Emergency preparedness manual	1975
17	16-17	Energy briefing notebook and annual meeting materials	1975
17	18	Energy conservation in the federal government materials	1973-1975
17	19	Energy Conservation Site Visit Program overview and memorandums	1975
17	20	Executive Officers Group meeting materials and memorandums	1975
17	21	Federal audit improvements reports and memorandums	1979
17	22	Federal Buildings Fund memorandums	1974-1975
17	23	Federal Buildings Fund standard level user charges calculations	1975-1976
17	24	Federal executive boards list	1975
17	25	Federal productivity report by federal bodies	1974-1975
17	26	Federal Supply Service Phase I report, "Study of Organization: Background," and memorandums	1974-1975
17	27	Federal Supply Service Phase I report, "Study of Organization: Observations"	1974
17	28-29	Financial Management Branch major projects and activities notebook	1973 circa
17	30	General Accounting Office. "Executive Branch Actions on Recommendations of the Commission on Government Procurement," report	1976
18	1	General Accounting Office. "Protection of the President at Key Biscayne and San Clemente," draft and correspondence	1973
18	2	General Supply Fund memorandums, reports, and clippings	1975-1976
18	3	Grants-in-aid materials	1972-1978 circa

Box	Folder	Title	Dates
18	4	GSA activities memorandum to the Domestic Council	1973
18	5	GSA Advisory Committee on the Protection of Archives and Records Centers. "Protecting Federal Records Centers and Archives from Fire," report	1977
18	6	GSA and Public Buildings Service. Energy Conservation Design Guidelines for Office Buildings	1974
18	7	GSA and USDA computer and data communications project correspondence	1974
Artifact collection		GSA button (Artifact 2012-238.003)	1973-1976 circa
18	8	GSA Central Office, Region 3, telephone book	1975
18	9	GSA communications reports, memorandums, and notes	1975
18	10	GSA financial management study correspondence and request for proposals	1975
18	11	GSA fraud allegations memorandum	1975
18	12	GSA limited executive assignment positions notebook	1974
18	13	GSA memorandums and correspondence	1974-1975
18	14	GSA mythologies notes	1973-1976 circa
22	9	GSA newsletters, clippings, and press releases	1985
18	15	GSA Office of Audits. "Protection and Administrative Support of the President..." report	1973
18	16	GSA Office of Audits. "Report on Audits of INFONET, RAMUS, and ARS Data Security"	1976
18	17	GSA Office of Audits. "Special Review of the General Supply Fund Report"	1975, 1977
18	18-19	GSA Office of Federal Management Policy. <i>Federal Management Circular</i> , newsletters	1973-1974
18	20	GSA Office of Federal Management Policy memorandums and reports	1973-1976
18	21	GSA Office of Federal Management Policy newsletters, reports, and questionnaires	1974-1978 circa
18	22	GSA patronage and U.S. Civil Service Commission materials	1973-1977, 1985

Box	Folder	Title	Dates
18	23	GSA patronage clippings	1978
18	24-26	GSA patronage notebook of depositions	1971-1973
19	1	GSA personnel memorandums, reports, and notes	1973-1975
19	2	GSA. "Study of Administrative Costs in Federally Aided Domestic Programs"	1973-1975
19	3	Harlow, LeRoy, correspondence	1974
19	4	Herbert Hoover Presidential Library Centennial Ceremonies materials (4 b/w photographs)	1974 circa
19	5	Holifield, Chet, materials (1 color photograph)	1974
19	6	Improved cash management practices memorandum from HUD	1978
19	7	Ink acting administrator appointment clippings	1985
19	8	Ink travel itineraries	1973-1974
19	9	Iowa City, Iowa, federal building dedication (9 negatives)	1974
19	10	Joint meeting of academic deans and federal officials materials	1975
19	11	Management by objectives meeting materials	1973
19	12	Management by objectives notebook	1974
19	13	Management by objectives notebook and meeting minutes	1974
19	14	Management by objectives review meeting with OMB materials	1974
19	15	Management by objectives status reports and proposals	1973-1975
19	16	McCarthy v. Ink, Hardgrove, and Farina, District of Columbia district court summons and memorandums	1975
19	17	National Academy of Public Administration. "Report to the Administrator: Evaluation of the GSA"	1980
22	10	National Academy of Public Administration recommendations and summary of GSA implementation initiatives	1983-1985
19	18	National Archives and Records Administration reports and memorandums	1974-1977 circa
19	19	National Personnel Records Center fire report	1973

Box	Folder	Title	Dates
19	20	National Personnel Records Center fire termination memorandums	1973
19	21-22	Newsletters and clippings	1973-1978
19	23	Newsletters and clippings	1985
19	24-27	Notes	1973-1974
19	28-29	OMB Office of Federal Procurement Policy establishment materials and notebook	1973
19	30	OMB. "President's Proposals for Reorganizing the Energy and Natural Resources Programs of the Federal Government," annotated draft	1973
19	31	Paperwork reduction projects in federal, state, and local governments summaries and correspondence	1974-1975
20	1	Paperwork reduction reports, memorandums, and related materials	1976-1977
20	2	Personal correspondence file (2 b/w photographs)	1973
20	3	Personal correspondence file (1 color photograph)	1974
20	4	Personal correspondence file	1975-1977
20	5	Personal correspondence file	1985
20	6	Phi Kappa Alpha, ISU chapter, membership certificate	1975
20	7	Photographs (5 b/w, 5 color)	1975-1976
21	4	Photographs: Columbus (Ohio) federal building groundbreaking ceremony (17 color)	1975
20	8	Photographs: Ink presentation (34 color)	1975
20	9	Photographs: unidentified events (10 b/w, 4 color; 1 negative)	1970s- 1980s circa
20	10	Photographs: unidentified meeting (9 b/w)	1973-1987 circa
20	11	Pilotless gas appliances legislation memorandums	1975
20	12	Policy development and audit report memorandums, correspondence, and press releases	1973-1976
20	13	Policy development, program analysis, and evaluation capabilities decision paper drafts, memorandums, and legislation	1974-1976
20	14	Policy Executives Briefing Program conference agenda	1977

Box	Folder	Title	Dates
20	15	Policy manual	1969-1974
20	16	President Ford meeting notes	1975
20	17-18	President's Joint Board on Fuel Supply and Fuel Transport, "Petroleum Conservation and Allocations Contingency Plan"	1973
20	19	Problem and program items memorandums	1974-1975
20	20	Procurement management memorandums and reports	1975-1978
20	21	Regulatory program memorandums	1985
20	22	Reorganization memorandums and correspondence	1973-1976
20	23	Reorganization plan no. 1: impact on GSA fact sheets	1973
20	24	Sampson, Arthur, memorandums, correspondence, and notes	1972-1975
20	25-26	Scrapbook photographs and letters (36 b/w, 24 color)	1970-1975
20	27	Senate witness questionnaire regarding witness bill of rights	1975
22	11	Serra v. U.S. GSA, et al., 86 Civ. 9656 (S. NY 2nd) court documents and memorandums	1985-1987
22	12	Serra v. U.S. GSA, et al., 86 Civ. 9656 (S. NY 2nd) exhibit materials and correspondence	1986-1988
20	28	Speeches	1973
20	29	Speeches	1973-1975
20	30-32	Speeches	1974
20	33	Speeches: remarks before the Federal Government Accountants Association	1973
20	34	Telephone call log notebook	1973-1974
21	1	Telephone call log notebook	1974-1975
21	2	Telephone call management memorandum	1973-1976 circa
22	13-15	Tilted Arc controversy clippings	1985-1987
22	16	Tilted Arc controversy correspondence	1985
22	17-18	Tilted Arc controversy court documents and decision materials	1985
22	19-20	Tilted Arc controversy decision notebook	1985

Box	Folder	Title	Dates
22	21-22	Tilted Arc controversy materials from Deputy General Counsel	1985-1987
22	23	Tilted Arc controversy memorandums and correspondence	1985
23	1	Tilted Arc controversy relocation public hearing transcript	1985
21	3	Trans-Alaska Pipeline agreement and grant of right-of-way between U.S. Department of the Interior and pipeline companies	1974
21	5	United Nations <i>Public Administration and Finance Newsletter</i> , no. 55	1975
21	6	United Nations Expert Group meeting on budget and planning for development in developing countries materials	1975-1976
21	7	U.S. Civil Service Commission and GSA clippings from Federal Times	1975
21	8-10	U.S. Civil Service Commission investigation of GSA employment practices memorandums, reports, and related materials	1973-1974
21	11	U.S. Civil Service Commission reform materials	1969-1976
21	12	U.S. Civil Service Commission Seminar for Advancing Managers program, notes, and correspondence	1976
21	13	U.S. Civil Service Commission task force report materials	1974
23	2	U.S. Congress. House. Committee on Government Operations. Government Activities and Transportation Subcommittee. Hearing regarding GSA materials	1989
23	3	U.S. Congress. House. Committee on Government Operations. Government Activities and Transportation Subcommittee. HR 3529, GSA, appointment materials	1989
23	4	U.S. Congress. House. Committee on Government Operations. Hearing transcript and correspondence	1985
21	14	U.S. Congress. House. Committee on Post Office and Civil Service. "The Merit System in the U.S. Civil Service: A Monograph"	1975
21	15-16	U.S. Congress, Joint Economic Committee hearing notebook regarding federal productivity in GSA	1973

Box	Folder	Title	Dates
21	17	U.S. Congress. Senate. Committee on Government Operations. Federal Grant and Cooperative Agreement Act correspondence	1974
21	18	U.S. Congress. Senate. Committee on Government Operations. GSA Energy Conservation programs testimony	1975
21	19	U.S. Congress. Senate. Committee on Government Operations. Subcommittee on Intergovernmental Relations. Government Economy and Spending Reform Act testimony	1976
21	20	U.S. Congress. Senate. Committee on Governmental Affairs. Subcommittee on Intergovernmental Relations. GSA management correspondence	1978
21	21	U.S. Congress. Testimony transcripts	1973-1975
21	22	U.S. Government Manual excerpts	1971-1974 circa
21	23	User agencies and management process memorandums to Jack Eckerd	1976
21	24	Value management programs materials	1975-1976
21	25	Writings: Crawley, Roy. "Discussion of the Federal Personnel Crisis," <i>The Bureaucrat</i>	1976
21	26	Writings: Crawley, Roy. "GSA Scandals: Past and Present," <i>Public Administration Times</i>	1978
21	27	Writings: Eisenhower, Dwight. "The President's Prayer"	undated
21	28	Writings: Ink, Dwight. Articles	1975-1976
21	29	Writings: Ink, Dwight. Book reviews	1974
21	30-31	Writings: Ink, Dwight. "Federal Workers Feel the Pinch of Energy Shortage," <i>Defense Management Journal</i>	1974
21	32	Writings: Ink, Dwight. "Getting the Most from the Tax Dollar," <i>Civil Service Journal</i>	1975
21	33	Writings: MacDonald, Scot. "Federal Procurement Is in for Changes," <i>Government Executive</i>	1973

Description of series

Series 7 American University 1972-1993

extent: 4.55 linear feet

description: From 1976 to 1980, Ink acted as the Director of American University's Center for Local and State Government as well as its Office of Continuing Education and Sponsored Research. During this period, Ink also served as the Executive Director for the President's Personnel Management Project and as president of the American Society for Public Administration. These responsibilities, as well as a continued interest in civil service reform, are reflected in the materials, which are arranged in alphabetical order.

Container list

Box	Folder	Title	Dates
23	22	American Society for Public Administration materials	1977-1978 circa
23	23	American University position correspondence	1976-1980
23	24	American University public administration program brochures and publicity materials	1976-1980 circa
23	25	Awards and recognition	1978 circa
23	26-27	<i>The Bureaucrat</i> , Information Management Series issues	1978
23	28	Campbell, Alan, meeting with press and government officials materials	1977
23	29	Clippings	1977-1978
23	30	Clippings and newsletters	1976-1979
23	31	Clippings: Causey, Mike. "Federal Diary" articles, <i>Washington Post</i>	1977-1979
23	32	Clippings: <i>Federal Times</i>	1977-1978
23	33	Clippings: <i>Public Administration Times</i>	1978
23	34	Civil service flow charts	1976-1983
23	35	Civil Service Reform Act commentary summaries and articles	1978 circa
23	36	Civil Service Reform Act detailed summary	1978
24	1	Civil Service Reform Act press releases and fact sheets	1977-1978

Box	Folder	Title	Dates
24	2	Civil service reorganization plan drafts, memorandums, and related materials	1977-1978 circa
24	3	Congressional briefing book	1978
24	4	Correspondence	1978, 1980
24	5	Correspondence and conference materials	1974-1989
24	6	Correspondence and memorandums	1978 circa
24	7	Correspondence: Campbell, Alan K.	1974-1989
24	8-11	Correspondence files	1978-1979
24	12	Correspondence: Hatch Act	1977-1978
24	13	Correspondence: Humphrey, Hubert H., letter from Ink	1977
24	14-15	Correspondence, memorandums, and related materials: American University	1976-1979 circa
24	16-17	Correspondence, memorandums, and related materials: U.S. Personnel Management Project	1977
24	18	Correspondence: Redford, Emmette S.	1980
24	19	Executive service task force memorandums and reports	1977-1978
24	20	Employee association award for Ink	1981 circa
24	21	Hoover Institution on War, Revolution, and Peace correspondence	1978
24	22	International Personnel Management Association materials	1973-1979
24	23	Interview: Campbell, Ink, et al., "Improving Management through Reorganization," <i>Civil Service Journal</i>	1977
24	24-25	Mayor's Panel. "Report on the Organization and Management of Human Resources Programs for the District of Columbia," and correspondence	1977
24	26	Memorandums, correspondence, and related materials	1979
24	27	National Academy of Public Administration: Civil Service Reform Act interview transcript	1980
24	28	National Academy of Public Administration: Civil Service Reform panel summaries	1979-1980
24	29	National Academy of Public Administration: "Civil Service Reform, 1978-1981," and "Senior Executive Service" reports	1981

Box	Folder	Title	Dates
24	30	National Academy of Public Administration Personnel Management Reform panel summary	1978
24	31	National Civil Service League and U.S. Civil Service Commission. "A Self-Inquiry into Merit Staffing: Report of the Merit Staffing Review Team"	1976
24	32	National Civil Service League and U.S. Civil Service Commission relationship correspondence	1972-1977
25	1	National Civil Service League correspondence, memorandums, and minutes	1976-1979
25	2	Notes	1976-1980 circa
25	3	Notes regarding Alan Campbell lecture on civil service reform	1993
25	4	Office visit session summaries	1977
25	5	Option paper correspondence	1977
25	6-7	Option paper drafts and commentaries	1977
25	8-9	"Option Paper No. 1: Equal Employment Opportunity, Affirmative Action, Staffing, and Appeals and Performance Evaluation" and notes	1977
25	10	"Option Paper No. 2: Roles, Function and Organization for Federal Personnel Management and Related Special Issues," report	1977
25	11-12	"Option Paper No. 3: The Composition, Dynamics, and Development of the Federal Work Force," report	1977
25	13	"Option Paper No. 4: Federal Government Labor-Management Relations," report	1977
25	14	"Option Paper No. 5: Federal, State, and Local Interaction in Personnel Management," report	1977
25	15	"Option Paper no. 6: Job Evaluation, Pay, and Benefit Systems," report	1977
25	28	"Organization to Implement Civil Service Reform," charts and tables	1977 circa
25	16	Photographs: Carter signing Civil Service Reform Act (6 b/w)	1978
25	17	Photographs: Ink portrait (1 b/w)	1970s circa

Box	Folder	Title	Dates
25	18	Postal Service Decisionmaking conference agenda	1976-1979 circa
25	19	Presidential administration transitions	1977-1980
25	20	"President's Reorganization Authority," notebook	1977
25	21	President's Reorganization Project: Personnel Management Project briefing notebook	1977
25	22	Press releases	1977-1978
25	23	Productivity Institute planning materials	1976-1977
25	24	Program Development Conference, "Launching Civil Service Reform," summary report	1978
25	25	"Reactions to the President's Civil Service Reform Proposals, Part 1: Editorial Reactions," booklet	1978
25	26	"Reactions to the President's Civil Service Reform Proposals, Part 2: Reactions of Opinion Columnists," booklet	1978
25	27	"Reactions to the President's Civil Service Reform Proposals, Part 4: Opinions on Veterans' Preference," booklet	1978
25	29	Senior Executive Service annotated section draft and booklet	1977, 1991
25	30	Senior Executive Service correspondence and materials	1982 circa
25	31-32	Staff letters and meeting summaries	1977
25	33	Speeches: Ink, Dwight. American Society for Public Administration debate on federal merit system, note cards	1976
25	34	Speeches: Rosen, Bernard. "Merit and the President's Plan for Changing the Civil Service"	1978
25	35	Task force composition and objectives overview documents	1977
25	36	Task force recommendations memorandums and related correspondence	1977
25	37	Task Force on Executive Development in the Senior Executive Service. "Meeting the Management Imperative for Executive Development," report	1978
25	38	University of California, Irvine. Public Policy Research Organization. Civil service report summaries	1981, 1983

Box	Folder	Title	Dates
26	1-2	U.S. Civil Service Commission and OMB. "Reorganization of the Federal Personnel System: A Ten-Point Action Plan," drafts	1977
26	3	U.S. Civil Service Commission. <i>Civil Service Journal</i>	1978
26	4	U.S. Civil Service Commission. Commemorative booklets	1978
26	5	U.S. Congress. House. Committee on Post Office and Civil Service. Senior Executives Association testimony and report	1983-1984, 1991
26	6	U.S. Congress. House. Committee on Post Office and Civil Service. Subcommittee on Civil Service. Testimonies	1984
26	7	U.S. Congress. House. Committee on Post Office and Civil Service. Testimonies and related materials	1978
26	8	U.S. Congress. House. H.R. 8306, Government Cost Reduction Act correspondence, summaries, and panel remarks	1979-1980
26	9-10	U.S. Congress. Senate. Committee on Governmental Affairs. Testimony statements, commentaries, and correspondence	1978
26	11	U.S. Congress. Senate. Committee on Governmental Affairs. Subcommittee on Intergovernmental Relations. Oversight hearing on Joint Funding Simplification Act	1980
26	12	U.S. Congress. Senate. Committee on Post Office and Civil Service. Ink testimony statement	1984
26	13	U.S. Congress. Senate. Committee on Rules and Administration. Correspondence, testimony, and clippings	1976
26	14	U.S. Department of the Army. Recommendations for Personnel Management Study memorandum	1977
26	15	U.S. General Accounting Office and U.S. Congress. Senate forum on the Civil Service Reform Act statement and discussion transcripts	1988
26	16	U.S. General Accounting Office. "Civil Service Reform: Development of 1978 proposals," seminar transcript and related materials	1988
26	17	U.S. General Accounting Office. "Civil Service Reform: Where It Stands Today," report	1980
26	18	U.S. Merit Systems Protection Board. "Ten Year Retrospective," report	1988

Box	Folder	Title	Dates
26	19	U.S. Personnel Management Project final report outline and guidelines	1977
26	20	U.S. Personnel Management Project final report recommendations status charts and memorandums	1978
26	21	U.S. Personnel Management Project general counsel memorandums	1977
26	22	U.S. Personnel Management Project leadership and planning materials	1977
26	23	U.S. Personnel Management Project meeting minutes	1977 circa
26	24	U.S. Personnel Management Project memorandum to the President and related materials	1977
26	25-26	U.S. Personnel Management Project. "Vol. 1: Final Staff Report"	1977
26	27	U.S. Personnel Management Project. "Vol. 2: Appendices to the Final Staff Report"	1977
26	28	U.S. Personnel Management Project. "Vol. 3: Supplementary Materials"	1977
26	29	Veterans preference hiring practices materials	1976-1978
27	1	White House meeting notes and photographs (3 b/w)	1977
27	2	Writings: Ink, Dwight. "Letter to Editor: Who Creates Bureaucratic Chaos?" <i>Washington Star</i>	1976
27	3	Writings: Ink, Dwight. "Public Administration Aspects of HUD Research and Development Program," draft and correspondence	1978
27	4	Writings: Ink, Dwight. "The Complexity of Federal Decision Making," in <i>The Management of Federal Research and Development</i> , booklet	1977
27	5-6	Writings: Ink, Dwight. "Utilization of Outside Management Consulting Assistance by Developing Nations," manuscript	1978
27	7	HUD regional office handbooks	1978
27	8	International City Management Association booklets	1977
27	9	U.S. Congress. House. Committee on Rules. Subcommittee on the Legislative Process. Ink testimony statement	1979

Description of series

Series 8 National Consumer Cooperative Bank 1977-1983

extent: 1 linear foot

description: This series reflects Ink's work as Vice President for Management from 1980-1981 at National Consumer Cooperative Bank (NCCB), as well as professional association involvement and his role in the Reagan administration's transition to the White House. Materials are in alphabetical order.

Container list

Box	Folder	Title	Dates
23	5	American Consortium for International Public Administration correspondence	1980-1981
23	6	American Public Works Association correspondence	1980
23	7	Bank president severance package scandal clippings	1983
23	8-9	Budget hearing notebook	1980-1982
23	10	Memorandums, reports, and related materials	1980
23	11	Memorandums, reports, and related materials	1981
23	12	Memorandums, reports, and related materials	1982
23	13	Professional correspondence	1980-1981
23	14	Reagan presidential transition materials	1980-1981
23	15	"Report on Low-Income Cooperatives and Small Business Impact Assessment" and memorandums	1979-1980
23	16	Retirement benefits study and memorandum	1980-1981
23	17	Shalala, Donna, correspondence	1980
23	18-19	Start-up studies, memorandums, and meeting minutes	1979-1980 circa
23	20	U.S. Congress. House. National Consumer Cooperative Bank Act hearing report	1977
23	21	U.S. Congress. National Consumer Cooperative Bank Act text	1978

Description of series

Series 9 U.S. Community Services Administration 1975-1985

extent: 7.8 linear feet

description: In June 1981, Ink became Director of the U.S. Community Services Agency (CSA), with a charge to close the agency by September 30. These materials document the close-out, including grant program transition, legal issues, personnel matters, and communications with Congress. The series is arranged in alphabetical order.

Container list

Box	Folder	Title	Dates
27	10	Administrative memorandums	1981
27	11	Advocacy of grantees materials	1981
27	12	American Public Works Association correspondence	1981
27	13	Anti-Deficiency Act memorandums	1981
27	14	Audit resolution and questioned costs memorandums	1981
27	15	Background and analysis of CSA closeout	1981
27	16	Battelle Human Affairs Research Centers overview	1981 circa
27	17-18	Block grants materials	1981
27	19	Boston, Mass., regional office visit and briefing memorandums and correspondence	1981
27	20	Budget and management improvement materials	1981
27	21	Central Area Motivation Program materials	1981
27	22	Chinese Economic Development Council memorandums, reports, and notes	1981
27	23-25	Clippings and press releases	1981
27	26	Closeout memorandums	1981
27	27	Closeout memorandums, legislative reports, and meeting minutes	1981
27	28-29	Closeout notebook of memorandums and related materials	1982
27	30	Community Action Agency evaluation memorandums	1981

Box	Folder	Title	Dates
27	31	COMPACT newsletter from Southeast Iowa Community Action Organization	1981
27	32	Conduit proposal memorandum	1981
27	33	Conference call agendas and minutes	1981
27	34	Congressional Research Service. "CSA and the Operation of Community Action Agencies: Legislation and Funding," report	1975
27	35-38	Correspondence files	1981
28	1-9	Correspondence files	1981
28	10	Correspondence: personal	1981-1982
28	11	Council for International Urban Liaison correspondence and report	1981
28	12	Court case materials involving CSA and Dwight Ink	1981
28	13	Cutback management articles	1978-1981
28	14	Cutback management checklist memorandums and correspondence	1982
28	15	Daily schedules	1981 circa
28	16	Dallas, Tex., regional office visit memorandums and reports	1981
28	17	Delegation of authority to consultants memorandums	1981
28	18	Denver, Colo., regional office visit memorandums, newsletters, and reports	1980-1981
28	19	Director confirmation testimony, correspondence, and memorandums	1981
28	20	Director-designate familiarization materials	1981
28	21	Director nomination and confirmation materials	1981
28	22	<i>Director's Newsletter</i>	1981
28	23	Disallowed cost recovery memorandums	1981
28	24	Executive order review memorandums	1981
28	25	Financial estimates, statements, and memorandums	1981
28	26	Food industry meeting materials	1981
28	27	Food policy, National Marine Fisheries Service statistics	1981

Box	Folder	Title	Dates
28	28	Forecasted closeout costs memorandums and reports	1981
28	29-30	Grant closeout costs memorandums	1981
28	31	Grant closeout options analysis report	1982
28	32	Grantee property management materials	1981
28	33	Grievance correspondence	1981
29	1	GSA meeting memorandums	1981
29	2	Hatch, Orrin, correspondence	1981
29	3	Ink, Dwight, retention file	1981
29	4	Interagency agreements and memorandums of understanding	1981
29	5	Interest group list	1981 circa
29	6	International Institute of Administrative Sciences correspondence	1981
29	7	Kansas City, Mo., implementation visit materials	1981
29	8	Legal proceedings involving CSA	1981, 1985
29	9	Legal proceedings, memorandums, and speech materials	1981
29	10	Legislation memorandums and reports	1981
29	11	Liaison with GSA memorandums	1981
29	12	Lobbying by grantees and employees materials	1981
29	13	Management Improvement Fund for block grant transition memorandums	1981
29	14	Meeting notes and correspondence	1981
29	15	Memorandums: Devine, Donald, OPM	1981
29	16	Memorandums: drafts	1981
29	17	Memorandums: general counsel	1981
29	18	Memorandums: Harper, Edwin L., OMB	1981
29	19	Memorandums: National Center for Appropriate Technology mismanagement allegations	1981
29	20	Memorandums: O'Connor, William K., Inspector General	1981
29	21	Memorandums: other federal agencies	1980-1981
29	22	Memorandums: Reagan, Ronald	1981

Box	Folder	Title	Dates
29	23	Memorandums: Schweiker, Richard S.	1981
29	24	Memorandums: Siedman, Eileen	1981
29	25	Memorandums: Stockman, David	1981
29	26	Mexico-U.S. Third Bilateral Meeting on Public Administration materials	1981
29	27	National Commission for Employment Policy summary	1980
29	28-29	National Community Action Agency Executive Directors Association conference materials and reports	1981
29	30	New National Consumer Cooperative Bank leadership memorandum	1981
29	31	New York, N.Y., regional office trip memorandums and reports	1980-1981
29	32	NGA block grant resource materials	1981
29	33-34	Non-service approaches to local social welfare and low-income problems booklets	1980-1981
29	35	Notes	1981
29	36	One America, Inc., booklet and correspondence	1981
29	37	Photographs: awards presentations (6 b/w, 8 color)	1980-1982 circa
29	38	Photographs: Ink (5 b/w, 4 color)	1980-1982 circa
29	39	Photographs: meetings and events (24 b/w)	1980-1982 circa
29	40	Photographs: reception (20 color)	1981
29	41	Policy Studies Organization correspondence	1981
29	42	Presidential Advisory Committee on Federalism press releases	1981
29	43	President's Committee on Mental Retardation memorandums	1981
29	44	Professional conferences and organizations correspondence	1981
29	45	Project Review Board memorandums	1981-1982
29	46	Public Administrative Service board meeting memorandum and financial statements	1980-1981

Box	Folder	Title	Dates
29	47	<i>Reading Matters</i> newsletter	1981
29	48	Regional directors appointments memorandums	1981
29	49	Regional directors monthly reports, meeting agendas, and correspondence	1981
29	50-52	Regional office audit reports	1980-1981
30	1-2	Regional reports and plans	1980-1981
30	3	Rural Development Loan Fund fact sheet	1981
30	4	San Francisco, Calif., regional office visit project status reports and memorandums	1981
30	5	Second Harvest project assessment report and memorandums	1981
30	6	Senior staff meeting minutes and memorandums	1981
30	7	Short-term staffing detail correspondence	1981
30	8	Speeches and talking notes	1981-1982
30	9	Speeches: National Association of State Economic Opportunity Offices Directors annual meeting	1981
30	10	Speeches: Swearing in ceremony	1981
30	11	Staff instructions and policies	1981
30	12	Staff lists, memorandums, and correspondence	1981
30	13	Staff meetings materials	1981
30	14-15	Staff outplacement and reemployment materials	1981
30	16	State Economic Opportunity Offices notes and memorandums	1981
30	17	<i>Studies in Community Action, Vol. 1: A Legislative and Administrative History for CSA</i>	1981
30	18	Synthetic Fuels Corporation congressional committees	1981
30	19	Task Force: block grant transition memorandum, from State and Local Government Task Force	1981
30	20	Task Force: memorandums and meeting materials	1981
30	21	Task Force: personnel management memorandums	1981
30	22	Task Force: report status memorandums	1981
30	23	Task Force: reports and memorandums	1981

Box	Folder	Title	Dates
30	24-25	Task Force: transition plan status reports and memorandums	1981
30	26	Task Force: transition plan Title 7 programs and OED grants memorandums	1981
30	27	Travel agendas	1981
30	28	U.S. Congress. Community Services Block Grant passage	1981
30	29-33	U.S. Congress. House. Committee on Government Operations. Manpower and Housing Subcommittee. CSA response to CSA closure decision report	1981
31	1	U.S. Congress. House. Committee on Government Operations. Manpower and Housing Subcommittee. Hearings, minority viewpoint reports, and memorandums	1981
31	2	U.S. Congress materials	1981
31	3	U.S. Congress. Senate. Committee on Labor and Human Resources. Biographies and summaries	1981
31	4	U.S. CSA. "A Case History of Cutback Management: Dismantlement of the CSA," report	1981
31	5	U.S. CSA. Citizen Participation	1978
31	6	U.S. CSA. <i>Dismantlement of the CSA</i> . Appendix 1-4	1980-1981
31	7	U.S. CSA. <i>Dismantlement of the CSA</i> . Appendix 5-7	1981
31	8	U.S. CSA. <i>Dismantlement of the CSA</i> . Appendix 8	1981
31	9	U.S. CSA. <i>Dismantlement of the CSA</i> . Appendix 9-10	1981
31	10	U.S. CSA. <i>Dismantlement of the CSA</i> . Appendix 11	1981
31	11	U.S. CSA. <i>Dismantlement of the CSA</i> . Appendix 12-16	1981
31	12-13	U.S. CSA. <i>Dismantlement of the CSA</i> . Appendix 17-18	1980-1981
31	14	U.S. CSA. <i>Dismantlement of the CSA</i> . Appendix 19-23	1981-1982
31	15	U.S. CSA. <i>Dismantlement of the CSA</i> . Executive summary	1981
31	16	U.S. CSA. Office of Community Action budgets and cost estimates	1981
31	17-20	U.S. CSA. Office of Community Action grant portfolio notebook	1980-1981
31	21	U.S. CSA. Office of Human Rights briefing memorandum	1981

Box	Folder	Title	Dates
31	22	U.S. CSA. Office of Policy, Planning, and Evaluation. "Use of Poverty Guidelines by Federal Agencies and Programs" and memorandums	1981
31	23	U.S. CSA. Office of the Inspector General. Investigations and significant cases overview	1981
32	1	U.S. CSA. Office of the Inspector General. List of unresolved matters	1981
32	2	U.S. CSA. Office of the Inspector General. Prosecutive referrals	1981
32	3	U.S. CSA. Office of the Inspector General. Semiannual report to Congress	1980
32	4	U.S. CSA. Office of the Inspector General. Semiannual report to Congress	1981
32	5	U.S. Department of Health and Human Services. Block grant involvement meeting materials	1981
32	6	U.S. Department of Health and Human Services. Block grant involvement memorandums	1981
32	7	U.S. Department of Health and Human Services. CSA and Office of Community Services semiannual report	1982
32	8	U.S. Department of Health and Human Services. CSA semiannual report	1981
32	9	U.S. GAO. "Weak Financial Controls Make the CSA Vulnerable to Fraud and Abuse," report	1980
32	10	Writings: Ink, Dwight. "Agency Shutdown: The Ultimate Challenge," <i>Public Administration Times</i>	1981
32	11	Writings: Ink, Dwight. "CSA Closedown: A Myth Challenged," <i>The Bureaucrat</i>	1982
32	12	Writings, meeting minutes, and memorandums	1981
32	13	Writings: Rafferty, Mary P. "Administrative History of the CSA Office of Economic Opportunity," report	1981
32	14	Writings: Rafferty, Mary P. "Administrative History of the CSA, vol. 3," report	1982

Description of series

Series 10 Synthetic Fuels Corporation 1954-1997

extent: 2.6 linear feet

description: For most of Synthetic Fuels Corporation's five-year tenure, Ink acted as Vice President for Administration. These materials document that work, as well as Ink's engagement in professional associations related to public administration. The series is arranged in alphabetical order.

Container list

Box	Folder	Title	Dates
32	15	American Society for Public Administration correspondence and memorandums	1979-1984
32	16	Appointment and resignation materials	1981, 1984
32	17	Atomic Energy Commission memorandums and notes	1983-1984
32	18	Biomass fuels correspondence	1982-1983
32	19	Clippings	1981-1994
32	20	Clippings and press releases	1984
32	21	Compensation Committee materials	1982-1983
32	22	Consultant contract and management materials	1982-1984
32	23-25	Correspondence	1981-1983
32	26-29	Correspondence files	1981-1984
33	1-2	Correspondence files	1981-1984
33	3	Council for International Urban Liaison board of trustees materials	1982
33	4	Document security and classification materials	1982-1983
33	33	Document security and planning systems materials	1982-1984
33	5	Document security materials	1983-1984
33	6	Haendler, Frank, correspondence regarding government consulting	1981
33	7	Human resources and management memorandums	1982-1984
33	8	Invitation to White House	1982
33	9-11	"Managing the Federal Government: The Role of the President," panel materials	1980 circa

Box	Folder	Title	Dates
33	12-13	National Academy of Public Administration materials	1976-1993
33	14	National Academy of Public Administration: panel on deregulation of government management materials	1982-1983
33	15	National Academy of Public Administration proposal for Office of Federal Management	1985-1986
33	16	National Academy of Public Administration Spring Meeting summary and commentary booklet	1986-1987
33	17	Noble, Edward E., U.S. Congress testimony	1984
33	18	Notes and drafts	1982-1984 circa
33	19	OMB Circular A-95 regarding federal programs and applicability to Synthetic Fuels Corporation	1981
33	20	Peat, Marwick, Mitchell, & Co. audit memorandums	1983
33	21	Performance review materials	1982-1984
33	22	President's Advisory Committee on Government Organization memorandum	1988
33	23	President's Council on Integrity and Efficiency memorandum	1981
33	24-25	Procurement manual	1982
33	26	Public appearances and other events materials	1983
33	27	Report chapters	1983 circa
33	28	Resignation correspondence and clippings	1984
33	29	Speeches: notes	1982-1984 circa
33	30	Stone, Donald C., correspondence and reports	1968-1975
33	31-32	Stone, Donald C., and Coalition to Improve Management in State and Local Government reports and correspondence	1993-1994
33	34	Synthetic Fuels Corporation annual report	
33	35	Synthetic Fuels Corporation. "Public Law 96, 294, Energy Security Act"	1982
33	36	U.S. Bureau of the Budget. "The Work of the Steering Group on Evaluation: A Staff Summary"	1967

Box	Folder	Title	Dates
33	37	U.S. Congress. "Federal Management Reorganization and Cost Control Act of 1986"	1986
33	38-39	U.S. Congress. Synthetic Fuels Corporate investigation materials	1984
33	40	U.S. Congress. Testimony transcripts	1983-1989
33	41	U.S. GAO. "Selected Government-Wide Management Improvement Efforts, 1970 to 1980," report	1983
33	42	U.S. Merit Systems Protection Board. Office of the Special Counsel. Annual report	1983
33	43	U.S. OMB. Budget implementation assistance memorandum	1981
33	44	U.S. OMB. Departmental management memorandums and articles	1976-1980
34	1	U.S. OMB. "Management of the U.S. Government: Fiscal Year 1986," report	1986
34	2	White House. "Staff Work for the President and the Executive Branch," report	1954
34	3	Writings and correspondence: Dean, Alan L., and Dwight Ink	1970-1983
34	4	Writings and correspondence: Moe, Ronald C.	1991-1997
34	5	Writings: Hattery, Lowell H., and Ralph I. Cole for MITRE Corporation. "Zero-Base Budgeting for Federal R&D Management," report	1979
34	6	Writings: National Academy of Public Administration. "A Presidency for the 1980s"	1980
34	7	Writings: National Academy of Public Administration. "Privatization: The Challenge to Public Management"	1989
34	8	Writings: National Academy of Public Administration. "Report on Government Corporations, vol. 1"	1981-1983
34	9	Writings: National Academy of Public Administration. Reports	1975, 1988
34	10	Writings: National Academy of Public Administration. "Revitalizing Federal Management: Managers and Their Overburdened Systems"	1983

Box	Folder	Title	Dates
34	11	Writings: National Academy of Public Administration. "The Presidential Appointment Process: Panel Discussion on America's Unelected Government"	1984

Description of series

Series 11 U.S. Agency for International Development 1961-1996

extent: 7.48 linear feet

description: From 1985 to 1988, Ink was Assistant Administrator of the U.S. AID Bureau for Latin America and the Caribbean. This series reflects that role, including travel to a number of South American and Caribbean countries. The series is arranged alphabetically.

Container list

Box	Folder	Title	Dates
34	12-15	Administrator's reading file	1985
34	16	Aid program legislation	1987
34	17	Appropriations materials	1986-1988
34	18-19	Appointment books	1987-1988
34	20	Assistant Administrator nominations and resignation materials (1 b/w photograph)	1982-1988
34	21	Bolivia materials (40 color, 3 b/w photographs)	1986-1989
34	22	Brazil and Paraguay visit materials	1988
34	23	Bush, George H. W., photographs and press releases (1 color, 1 b/w)	1987
34	24	Caribbean basic programs materials	1987
34	25	Caribbean nation briefing materials	1961-1985
34	26	Caribbean project development facility reports	1985
34	27-28	Central America programs materials	1984-1988
34	29	Chile studies and memorandums	1987-1988
34	30-31	Clippings and press releases	1980-1994
34	32	Columbia communications logs	1985

Box	Folder	Title	Dates
34	33	Commodity Import Program and Central American AID programs	1983-1984
34	34	Congressional briefing documents, memorandums, and correspondence	1983-1989
35	1	Congressional briefing documents, memorandums, and correspondence	1983-1989
35	2	Congressional concerns regarding Central America absorptive capacity and management issues materials	1984
35	3	Correspondence: personal	1979-1988
35	4-19	Correspondence files	1985-1986
36	1-19	Correspondence files	1986-1987
37	1-20	Correspondence files	1987-1988
38	1-13	Correspondence files	1987-1988
38	14	Costa Rica materials	1984-1988
38	15	Costa Rica consultative group meeting materials	1988
38	16	Daily schedules	1985-1988 circa
38	17	Donor approaches to development assistance and USAID Central America mission function reports	1983-1984 circa
38	18-19	Drug control and interdiction program materials	1985-1987
38	20	Drug issues materials	1985-1988
38	21	Ecuador materials	1985-1988
38	22	El Salvador materials	1984-1990
38	23	El Salvador currency program and briefing agenda	1988
38	24	Environmentally related projects portfolio and notes	1985-1988
38	25	Foreign aid and U.S. AID restructuring writings and research materials	1995-1996
38	26	Funding trends memorandums and related materials	1986-1988
39	1	Grenada memorandums and clippings	1988
39	2	Grenada, Haiti, and Jamaica visit materials	1988
39	3	Guatemala briefing book	1984 circa

Box	Folder	Title	Dates
39	4	Guatemala medfly project materials and policy memorandums	1987
39	5	Haiti memorandums, agendas, and clippings	1986-1988
39	6	Haiti briefing book and clippings	1987
39	7	Honduras briefing materials and trip agenda	1987-1988
39	8	Honduras consultative group meeting materials	1988
39	9	Honduras welcome materials from American embassy	1970-1983
39	10	Ink, Dwight, contract work memorandums and reports	1983-1984
39	11	International aid policies and programs reports and drafts	1983-1984
39	12	International development and aid memorandums	1981-1982
39	13	International Institute of Administrative Sciences correspondence	1988
39	14	Inter-University Consortium for International Social Development conference materials	1989
39	15	Invitations and public appearance materials (1 b/w photograph)	1986-1989
39	16	Jamaica audit report, clippings, and photograph (1 b/w)	1987-1988
39	17	Jamaica welcome packet from American embassy	1985 circa
39	18	Latin America and Caribbean budget memorandums	1985
39	19	Latin America and Caribbean bureau fiscal year presentation	1985-1986
39	20	Latin America and Caribbean bureau planning materials	1988
39	21	Latin America and Caribbean management improvements related to Congressional Kassenbaum hearings	1986
39	22	Latin America and Caribbean program memorandums and policy papers	1984-1994
39	23	Latin America and Caribbean regional financial management project materials	1989
39	24	Local currency issues materials	1987-1988
39	25	"Management and Workforce Requirements Assessment of AID Programs in Central America," notebook	1984 circa
39	26	"Management Assessment Task Force on Central America AID Programs," notebook	1984-1985 circa

Box	Folder	Title	Dates
39	27	Management by objectives action plan	1985
39	28-29	Memorandums and policy papers	1981-1988
39	30	Memorandums and policy papers: procurement	1985-1991
Artifact collection		Mexican coin minted on the World Wildlife Fund's twenty-fifth anniversary (Artifact 2012-238.004)	1987
39	31	Mexico memorandums and clippings	1984-1985
39	32	Mission management memorandums: USAID Asia bureau	1984
39	33	Mission management questionnaire answers	1985-1988 circa
39	34	National Bipartisan Commission on Central America reports	1984-1987
39	35	Nicaragua memorandums	1988
39	36	Nicaragua and Iran-Contra Affair clippings	1986-1989
39	37	Nicaraguan national reconstruction government memorandum draft	1981
39	38	Notebook	1986-1987 circa
39	39-40	Notes	1984-1988 circa
39	41	Pakistan and India program and trip materials	1984-1985
39	42	Pan-American Development Foundation Award photographs (4 b/w)	1987
39	43	Panama correspondence	1987-1990
40	1	Peru materials	1986-1988
39	44-45	Photographs: Ink and unidentified men (7 b/w)	1985-1989 circa
40	2	Project process maps	1985-1988 circa
40	3	Reagan, Nancy, talking points agenda	1986-1987 circa
40	4	Regional Office for Central American Programs materials	1986-1987

Box	Folder	Title	Dates
40	5	Speeches: Ink, Dwight. Development assistance and trends memorandum	1987
40	6	Speeches: Ink, Dwight. Media Relations Workshop luncheon	1988
40	7	Speeches: Ink, Dwight. "Prospects for Rural and Agricultural Development in the Americas"	1985-1987 circa
40	8	Speeches: McPherson, Peter. Administrator's state of agency transcript	1984
40	9	Staffing and personnel memorandums and notes	1987 circa
40	10	Trinidad and Tobago implementation plan memorandum	1985-1988 circa
40	11	U.S. AID Bureau for Latin America and the Caribbean statement of functions report	1982
40	12	U.S. AID. "Development and the National Interest: U.S. Economic Assistance into the 21st Century," booklet	1989
40	13	U.S. AID. <i>Horizons</i> , Central America special issue	1986
40	14	U.S. AID. "Management of U.S. Economic Assistance to Central America, Including Analysis of Recent Criticisms," notebook	1984
40	15	U.S. AID. Office of Caribbean Affairs. "AID's Role in Supporting the Caribbean Basin Initiative," report	1986
40	16	U.S. AID. Office of Public Affairs clippings logs	1983-1984
40	17	U.S. AID. McPherson, Peter, address to Henry Kissinger transcript	1983
40	18	U.S. Congress. House. Committee on Foreign Affairs. Foreign assistance legislation hearings	1987
40	19	U.S. Department of State. Briefing Book: "Central America Democracy Peace and Development Initiative," booklet	1984
40	20	U.S. Department of State, et al. "Special Report no 162: Plan for Fully Funding the Recommendations of the National Bipartisan Commission on Central America," booklet	1987
40	21	U.S. GAO. Central management agency review	1986
40	22	U.S. GAO. "U.S. AID: Strategic Management Can Help AID Face Current and Future Challenges," report	1992

Box	Folder	Title	Dates
40	23	White House. Office of Public Affairs. "Reagan Presidency: Seven Years of Accomplishment," booklet	1988
40	24	Writings: Academy for Educational Development. "Implementing Policy Change Project, Mid-Term Evaluation," booklet	1994
40	25	Writings: Central America Workforce Assessment Team report	1984
40	26	Writings: Ink, Dwight. "Final Staff Utilization Reports for Yemen and Egypt," reports and drafts	1984
40	27	Writings: Ink, Dwight. "Final Summary Report on Staff Utilization"	1985
40	28	Writings: Ink, Dwight. "Report to AID Administrator: Staff Utilization in the Sahel"	1984

Description of series

Series 12 **Institute of Public Administration** **1970-2003, undated**

extent: 8.32 linear feet

description: Ink led the Institute of Public Administration as President from 1989 to 1993, when he retired and became President Emeritus. These materials reflect Ink's work, including continued travel and professional engagement. The series is arranged in alphabetical order.

Container list

Box	Folder	Title	Dates
40	29	American Consortium for International Public Administration correspondence	1982-1984
40	30	American Consortium for International Public Administration and ASPA Section on International and Comparative Administration, <i>Global Network</i> newsletter	1980-1984
40	31-32	American Consortium for International Public Administration and Organization for Economic Cooperation and Development materials	1978-1983
40	33-34	American Consortium for International Public Administration. "Improving Management in Developing Countries," booklet	1986

Box	Folder	Title	Dates
41	1-5	American Consortium for International Public Administration materials	1975-1988
41	6	American Society for Public Administration Special Task Force on Intergovernmental Management report and testimony	1979
41	7-8	American Society for Public Administration study tour to China materials	1979
41	9	Asian Centre for Development Administration policy development colloquium materials (1 color photograph)	1974
41	10	Atlantic Council of the United States correspondence and policy paper	1993
41	11	Center for the Study of the Presidency leadership conference materials	1992
41	12	Congressional hearing testimonies	1989-1993
41	13-23	Correspondence files	1989-1990
42	1-20	Correspondence files	1990-1991
43	1-23	Correspondence files	1991-1992
44	1-10	Correspondence files	1992
44	11-14	Correspondence files: inbound	1988-1989
44	15	Correspondence files: inbound	1990-1991
44	16-18	Correspondence: general	1989-1993
44	19	Correspondence: general, decorative cards	1991-1992
44	20	Correspondence: Hobgood, Harlan H.	1979
44	21	Correspondence: international public administration contacts	1996-2001
44	22	East-West Co-operation Conference materials	1990
44	23	Eastern Regional Organization for Public Administration conference notes	1991
44	24	Gettysburg College Eisenhower symposium programs	1990, 1996
44	25	Gulick, Luther, background information and articles	1991
44	26	Harlow, LeRoy F., materials regarding ethics and integrity	1993
44	27	Ink, Dwight, oral history transcript draft with comments	1991

Box	Folder	Title	Dates
44	28-29	Institute of Public Administration and Belarus collaboration and trip materials	1992-1993
44	30	Institute of Public Administration and Belarus project notebook	1992-1993
45	1	Institute of Public Administration and China collaboration materials	1993-1996
45	2	Institute of Public Administration and Czech Republic collaboration materials	1990-1994
45	3-4	Institute of Public Administration and Poland collaboration materials	1990-1996
45	5-6	Institute of Public Administration and Poland seminar on the Civil Service System of the U.S. Government materials	1994-1995
45	7	Institute of Public Administration and Russian Academy of Administration partnership proposal to U.S. AID	1993
45	8	Institute of Public Administration appointment: congratulatory correspondence	1989
45	9	Institute of Public Administration appointment: press releases	1989
45	10-11	Institute of Public Administration board of trustees reports, financial statements, and correspondence	1989-1994
45	12	Institute of Public Administration brochures	1991-1993 circa
45	13	Institute of Public Administration correspondence and memorandums	1989-1991
45	14	Institute of Public Administration history article, <i>Public Administration Review</i>	2003
45	15	Institute of Public Administration history: correspondence and clippings	1989-1994
45	16-17	Institute of Public Administration history: drafts, articles, and clippings	1978-1991
45	18	Institute of Public Administration international contacts notebook	1990-1992 circa
45	19	Institute of Public Administration presidency letter and press release	1988-1989

Box	Folder	Title	Dates
45	20	Institute of Public Administration proposals correspondence and memorandums	1992
45	21	Institute of Public Administration trip materials: China	1992-1993
45	22	Institute of Public Administration trip materials: Poland, Czech Republic, Slovak Republic	1992-1994
45	23	Institute of Public Administration trip materials: Slovak Republic	1993-1994
45	24	International Conference on Improving Public Management and Performance materials	1978-1981
46	1	International Conference on Improving Public Management and Performance materials	1978-1981
46	2-3	International Conference on Improving Public Management and Performance programs and reports	1979
46	4	International Consortium on Governmental Financial Management directory and photographs (2 color)	1992-1994
46	5	International Institute of Administrative Sciences conference papers	1992 circa
46	6	International Institute of Administrative Sciences materials	1974-1982
46	7	Malaysia trip materials (4 b/w photographs)	undated
46	8	Manila, Philippines, trip materials	1989
46	9	Meeting notes	1987 circa
46	10-11	Mexico-U.S. Second Bilateral Meeting on Public Administration materials	1979-1980
46	12	Notebook	1989-1994 circa
46	13	Notebook	1990 circa
46	14	Notes regarding Russia and China	1989-1994 circa
46	15	Notes regarding Russia and Japan	1989-1994 circa
46	16	Organisation for Economic Cooperation and Development correspondence	1973-1983
46	17-18	Organisation for Economic Cooperation and Development: Paris government innovation meeting materials	1973

Box	Folder	Title	Dates
46	19	Organisation for Economic Cooperation and Development symposium summaries	1979, 1996
46	20	Photographs: Mexico-U.S. meeting and unidentified (16 b/w, 2 color)	1980s- 1990s circa
46	21	Poland's civil service law analysis notes	1992
46	22	Postcards picturing Yemen, Costa Rica, Germany, and Norway	undated
46	23	Public enterprise management talking papers and outlines	1980s circa
46	24	Speeches: Ink, Dwight. "Administration and Technical Assistance in the Reagan Administration"	1990
46	25	Speeches: Ink, Dwight. "Global Impact of Financial Management," at International Conference on New Developments in Governmental Financial Management	1992
46	26	Speeches: Ink, Dwight. "Impact of Modernization as Part of Modernization Design"	1991
46	27	Speeches: Ink, Dwight. Notecards	1992
46	28	Speeches: Ink, Dwight. "The Challenge of Administration Reform"	1990-1994 circa
46	29	Trip materials: Nepal airline certificate	1989- 1990s circa
46	30	Trip photographs: Mongolia (27 color)	1990-1991 circa
46	31	Trip photographs: Slovak Republic, Belarus, Korea (33 color)	1992
46	32	Trip photographs: unidentified (15 color)	1990-1991 circa
46	33	United Nations and U.S. Department of State correspondence	1974-1975
46	34	United Nations. Department of Economic and Social Affairs. "Measures for Improving the Performance of Public Enterprises in Developing Countries, vol. 1: Report of a Working Group"	1970
46	35	United Nations Development Programme trip memorandums: Poland, Belarus, China	1992-1993 circa

Box	Folder	Title	Dates
46	36	United Nations: public administration and management administration materials	1970-1971
46	37	United States-Japan exchange program	1990
46	38	Writings about U.S. AID	2000-2001
46	39	Writings: Ink, Dwight. "A Case against Patronage"	1990
46	40-41	Writings: Ink, Dwight. "Establishing Successful Consultancy Cooperation," in <i>United Nations Development Programme</i> , eds. Collins and Nixon	1992
46	42	Writings: Ink, Dwight. "Executive-Legislative Relationships: Eisenhower Administration," Eisenhower Symposium, Gettysburg College	1990
46	43	Writings: Ink, Dwight. Foreign affairs drafts and related materials	1988-1995
46	44	Writings: Ink, Dwight. <i>New York Times</i> opinion article	1992
47	1	Writings: Ink, Dwight. Public sector reform materials	1990-1992 circa
47	2	Writings: Ink, Dwight. "Reform That Makes a Difference"	undated
47	3	Writings: Institute of Public Administration. "Local Democracy in Poland Project," summary report	1993
47	4	Writings: Institute of Public Administration. "Ratemaking Process for the U.S. Postal Service"	1991
47	5	Writings: Institute of Public Administration. <i>State Public Corporations: A Guide for Decision-Making</i>	1983

Description of series

Series 13 Biographical information and writings 1942-2012

extent: 1.3 linear foot

description: This series is composed solely of biographical material and writings by Ink. Materials are arranged with biographical information first, in chronological order, followed by writings in chronological order.

Container list

Box	Folder	Title	Dates
47	6	Iowa State University Department of Political Science materials	1942-2004
47	7-8	Resumes	1956-1990s circa
47	9	Background check materials	1980-1981 circa
47	10	Biographical information	1966-2010
47	11	Writings: Ink, Dwight. "The Red Tape Was Cut," <i>Anchorage Daily News</i>	1965
47	12	Writings: Ink, Dwight. "In Washington: New Federalism," <i>Governmental Finance</i>	1973
47	13	Writings: Ink, Dwight. "The Origin and Thrusts of the New Federalism," American Society for Public Administration special publications	1973
47	14	Writings: Ink, Dwight. "The Atomic Energy Commission," <i>The Bureaucrat</i>	1975
47	15	Writings: National Academy of Public Administration. "The President and Executive Management," symposium summary	1976
47	16	Writings: Ink, Dwight. "Federal Assistance Review: Did It Make A Difference?" <i>Intergovernmental Administration</i> , eds. Carroll, James D. and Richard W. Campbell	1976
47	17	Writings: Ink, Dwight. "The President as Manager," <i>Public Administration Review</i>	1976
47	18	Writings: Ink, Dwight. "Who Creates Bureaucratic Chaos?" <i>Washington Star</i>	1976
47	19	Writings: Ink, Dwight. "Problems of Bureaucracy," summary, <i>Federal Executive Institute Newsletter</i>	1977
47	20	Writings: Ink, Dwight. "PMP Holds Key to Reorganization," <i>Public Administration Times</i>	1978
47	21	Writings: Ink, Dwight. "Foreword," in Revitalizing Federal Management, panel report of National Academy of Public Administration	1983
47	22	Writings: Ink, Dwight. Public sector reform and foreign assistance manuscripts	1990-1999 circa

Box	Folder	Title	Dates
47	23	Writings: Ink, Dwight. "Response to the Alaskan Earthquake," <i>Asian Review of Public Administration</i>	1990
47	24	Writings: Ink, Dwight. "Are Federal Oversight and Agency Management Out of Sync?" Institute of Public Administration	1993
47	25	Writings: Ink, Dwight. "Government Reform: Prerequisite to Economic Transformation," American Society for Public Administration conference paper	1993
47	26	Writings: Ink, Dwight. Session discussion article in "Improving Management and Performance in the Federal-State-Local System: Recommendations of the Symposium"	1993
47	27	Writings: Ink, Dwight. "Strengthen Management and Cut the Second-Guessing," <i>Government Executive</i>	1993
47	28	Writings: Ink, Dwight. "Governmental Reform Needed for Economic Transformation," International Symposium on Administrative Reform publication	1994
47	29	Writings: Ink, Dwight. "Does Reinventing Government Have an Achilles Heel?" <i>The Public Manager</i>	1995-1996
47	30	Writings: Ink, Dwight. "Organization of Foreign Affairs Machinery," <i>Global Network</i>	1995
47	31	Presentation slides: Ekos Research Associates, Inc. "Rethinking Government for the Year 2012"	1996
47	32	Writings: Ink, Dwight. "Is There a Light at the End of the Tunnel?" <i>Capital Currents</i> newsletter	1996
47	49	Writings: Ink, Dwight. Published chapters regarding the office of the President	1996-2001
47	33	Writings: Ink, Dwight. "Crosscutting Issues in Making Reform Work," National Academy of Public Administration standing panel	1997
47	34	Writings: Ink, Dwight. "Issue Papers for the New Administration, no. 7: Adjusting Our National Security Strategy"	2000
47	35	Writings: Ink, Dwight. Chapters in "Government Organization at a Time of Change: Selected Papers," National Academy of Public Administration	2001
47	36	Writings: Ink, Dwight. Clippings	2001, 2004

Box	Folder	Title	Dates
47	37	Writings: Ink, Dwight. Letter to Richard Lugar regarding international aid and development	2002
47	38	Writings: Ink, Dwight. "Never Compromise with Integrity: My Association with LeRoy Harlow," <i>Public Management</i>	2002
47	39	Writings: Ink, Dwight. "Policies that Increase Vulnerability to Corruption," report	2003
47	40	Writings: Ink, Dwight. "From Campaigning to Governing," National Academy of Public Administration booklet	2004
47	50	Writings: Ink, Dwight. Published chapters	2004-2007
47	41	Writings: Ink, Dwight. "Earthquake in Alaska," Strategies for Disaster Rebuilding, National Academy of Public Administration	2005
47	42	Writings: Ink, Dwight. "We Undervalue Implementation of New Systems," <i>Action</i> newsletter	2005
47	43	Writings: Ink, Dwight. "An Analysis of the House Select Committee and White House Reports on Hurricane Katrina," <i>Public Administration Review</i>	2006
47	44	Writings: Ink, Dwight. "On Responding to the 1964 Earthquake," National Academy of Public Administration <i>Gov</i> , no. 1	2006
47	45	Writings: Ink, Dwight. "A Modernized Office of Executive Management: An Option for Making the M in OMB a Reality"	2008
47	46	Writings: Ink, Dwight. "Oval Office Outreach: How Reorganization Can Be Done," <i>Public Manager</i>	2011
47	47	Writings: Ink, Dwight. Bibliography	2012 circa
47	48	Writings: Ink, Dwight. "Category Two: Large-Scale, Urgent Initiatives," IBM Center for the Business of Government booklet	2012

Appendix A Acronyms found in the Dwight Ink Papers

ACIPA: American Consortium for International Public Administration.

AEC: U.S. Atomic Energy Commission.

ASPA: American Society for Public Administration.

Big Seven: Council of State Governments, International City Management Association, National Association of Counties, National Governors' Conference, National League of Cities, National Legislative Conference, and United States Conference of Mayors

FAR: Federal Assistance Review.

GSA: U.S. General Services Administration.

HUD: U.S. Department of Housing and Urban Development.

IPA: Institute of Public Administration.

LAC: U.S. AID Bureau for Latin America and the Caribbean.

NCCB: National Consumer Cooperative Bank.

OMB: U.S. Office of Management and Budget.

PACEO: President's Advisory Council on Executive Organization.

PACMI: President's Advisory Commission on Management Improvement.

PMP: U.S. Personnel Management Project.

SFC: Synthetic Fuels Corporation.

USAID: U.S. Agency for International Development.

USDA: U.S. Department of Agriculture