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MS 26

Iowa Conservation Education Council

Records, 1953-[ongoing]

Descriptive summary

creator: Iowa Conservation Education Council
title: Records
dates: 1953-[ongoing]
extent: 8.52 linear feet (3 records center cartons and 11 document boxes)
collection number: MS 26
repository: Special Collections Department, Iowa State University.

Administrative information

access: Open for research
publication rights: Consult Head, Special Collections Department
preferred citation: Iowa Conservation Education Council Records, MS 26, Special Collections Department, Iowa State University Library.

Historical note

The Iowa Conservation Education Council (ICEC) was incorporated in 1958 to encourage cooperation among individuals and agencies interested in conservation education, assist schools, develop educational materials and stimulate the development of conservation education in Iowa.

In 1968 the group reincorporated, allowing voting membership; one year later they issued the first newsletter. ICEC reincorporated again in 1982 and again in 1991. As of 2002 the organization has 900 members from almost all of Iowa's 99 counties. Membership services include a newsletter, graduate credit, scholarships, workshops, mini-grants, and environmental education advocacy.

The 13 board members are individually elected; in addition, there is also an Executive Director, a bookkeeper, newsletter editor, and several standing committees: membership, fundraising, mini-grants, budget, awards, workshop, newsletter & awards, grants & scholarships. The organization is currently based in West Des Moines, Iowa.

The ICEC mission is to provide educational pathways to enable Iowans to make responsible environmental decisions.

Collection Description

This collection contains materials related to administrative matters of the ICEC, as well as publications, events, and activities related to environmental education. Administrative materials include meeting minutes, with a particular emphasis on agendas for the annual meetings and meetings of the Executive Committee from 1969 to 1998, annual and quarterly financial reports, and also treasurer's reports from workshops hosted by the ICEC. Among the publications are newsletters, pamphlets, booklets, and informational resources from the ICEC, Iowa state agencies, and other environmental education organizations. Materials pertaining to events and activities include papers related to teachers' workshops hosted by the ICEC, meetings held by other organizations, national conferences, and grant proposals considered by the ICEC.

Organization

This collection is listed alphabetically within the following series: **General Records, Minutes, Financial, Newsletters, Publications, Conferences/Workshops and Grants/Projects.**

Series 1 General Records**Container list**

Box/Folder	Title	Dates
12/1	Address labels	1976-1977
1/15	Agendas, Handouts, Miscellaneous Mailings	1982-1984
12/2	Annual Meeting Minutes and Reports	1966-1967; 1969, 1971
12/3	Annual Meeting Minutes and Reports	1973
12/4	Annual Meeting Minutes and Reports	1974
12/5	Annual Meeting Minutes and Reports	1976
12/6	Annual Meeting Minutes and Reports	1977
12/7	Annual Meeting Minutes and Reports	1978
12/8	Annual Meeting Minutes and Reports	1979
12/9	Annual Meeting Minutes and Reports	1980
12/10	Annual Meeting Minutes and Reports	1981
12/11	Annual Meeting Minutes and Reports	1982
12/12	Annual Meeting Minutes and Reports	1983
12/13	Annual Meeting Minutes and Reports	1992, 1994- 1996, 1998
12/14	Articles and Certificate of Incorporation and Re-incorporation (originals issued by the state)	1958, 1969
12/15	Articles of Incorporation	
2/2	Articles of Incorporation	1984
1/18	Awards	1983
14/43	Awards Committee	1989, n.d.
1/17	Background Information	1982-1991, n.d.
12/16	By-laws and policy manual	1993
1/10	Chevron ICEC Award	1969-1987
2/7	Committee Assignments	1990-1991
12/17	Committee Members, lists and goals	1969-1994
1/13	Conservation Education Award	1981

Box/Folder	Title	Dates
1/4	Constitution Revision	1968-1969
12/18	Correspondence	1965-1970
12/19	Correspondence	1971
12/20	Correspondence	1972
12/21	Correspondence	1973
12/22	Correspondence	1974
12/23	Correspondence	1975
12/24	Correspondence	1976
12/25	Correspondence	1977
12/26	Correspondence	1978
12/27	Correspondence	1979
12/28	Correspondence	1980
12/29	Correspondence	1981
12/30	Correspondence	1982
12/31	Correspondence	1983
12/32	Correspondence	1984
12/33	Correspondence	1985
12/34	Correspondence	1986-1987
12/35	Correspondence	1991
12/36	Correspondence	1992
12/37	Correspondence	1993
12/38	Correspondence	1994
12/39	Correspondence	1995
12/40	Correspondence	1996
3/6	Correspondence: Executive Committee	1989
3/4	Correspondence to Frank Schaller	1968-1970
3/5	Correspondence, Agenda, Communications	1972-85, n.d.
1/1	Development of ICEC	1953-1972
12/41	Development of County Conservation Boards	1970-1972
8/1	Executive Committee Ballot results	2002

Box/Folder	Title	Dates
1/7	Executive Council	1969-1986
12/42	Film and Media Catalogues	1965, n.d.
2/11	Historian File	1987
2/12	Historian File	1988
2/13	Historian File	1989
2/14	Historian File (Folder 1 of 2)	1990
3/1	Historian File (Folder 2 of 2)	1990
2/9	Historical	1961, 1982, n.d.
3/2	Historical Files (Folder 1 of 2)	1991
3/3	Historical Files (Folder 2 of 2)	1991
1/3	History, Purpose, and Objectives	1969
12/43	ICEC Certificate of Appreciation	n.d.
12/44	ICEC Logo	1978
12/45	ICEC Membership Applications	1994, n.d.
2/6	ICEC Renewal/Registration	1988-1989
1/19	Ideas, Mailing Lists	1983-1984
1247	Internal Revenue Service – Lobbying of Eligible Public Charities	1977
12/46	Iowa Natural Heritage Association	1981
12/48	Iowa State University Cooperative Extension Bulletins	1957, 1961, 1964
12/49	Membership lists	1966-1976, 1979, 1981, n.d.
2/8	Membership Lists	n.d.
2/5	Membership Survey	1987
2/10	Minutes/Historian File	1986
1/11	Miscellaneous	1977-1978
1/14	Miscellaneous	1982, n.d.
1/16	Miscellaneous	1982-1990, n.d.
1/5	Miscellaneous	1969
12/50	Nature Conservancy Iowa Preserves	n.d.

Box/Folder	Title	Dates
1/6	Newsletters, Clippings, Pamphlets, Miscellaneous, and 3 Photos	1969
12/51	Notes and Ideas	1983, 1993, n.d.
2/3	Officer Election Material	1984-1986
2/1	Operating Policy Manual	1984
12/52	Operating Policy Manual	1995
8/8	Operating Policy Manual	2002
12/53	Outstanding Country Conservation Board Environmental Action Award	1992-1993
1/20	Policies	1983-1989
1/12	Policy Manual, Sponsorship Guidelines, Soil Teacher Award	1979-1984
12/54	Position Descriptions	1991-1992
12/55	Proposed Policy Manual Changes	1992-1993
1/8	Reports from Gov. Com. on Conservation of Outdoor Resources	1969-1970
12/58	Restated Articles of Incorporation	1982, n.d.
12/59	Restated Articles of Incorporation	1991-1992
12/60	Soil Conservation Awards	1972, 1977-1979, n.d.
1/9	Source book, Memorial Resolution to Frank Mendell	1974
2/4	Sponsorship and Co-Sponsorship Guidelines	1987
1/2	State and Regional Councils	1969
12/57	Stationary	n.d.
12/60	Wisconsin Association for Environmental Education	1991-1995

Series 2 Meeting Minutes

Container list

Box/Folder	Title	Dates
4/8	Board Meeting Agendas and Minutes	1980-1986

Box/Folder	Title	Dates
5/5	Board Meeting Agendas and Minutes	1987-1991
4/9	Chairman ' s Annual Report	1982
4/1	Council Minutes and Executive Committee Minutes	1958-1970
12/61	Executive Committee Minutes	1969-1972
12/62	Executive Committee Minutes	1973
12/63	Executive Committee Minutes	1974
12/64	Executive Committee Minutes	1975
12/65	Executive Committee Minutes	1976
12/66	Executive Committee Minutes	1977
12/67	Executive Committee Minutes	1978
12/68	Executive Committee Minutes	1979
12/69	Executive Committee Minutes	1980
12/70	Executive Committee Minutes	1981
12/71	Executive Committee Minutes	1982
12/72	Executive Committee Minutes	1983
12/73	Executive Committee Minutes	1984
12/74	Executive Committee Minutes	1985
13/1	Executive Committee Minutes	1986
13/2	Executive Committee Minutes	1987
13/3	Executive Committee Minutes	1988
13/4	Executive Committee Minutes	1989
13/5	Executive Committee Minutes	1991
13/6	Executive Committee Minutes	1992
13/7	Executive Committee Minutes	1993
13/8	Executive Committee Minutes	1994
13/9	Executive Committee Minutes	1995
13/10	Executive Committee Minutes	1996

Box/Folder	Title	Dates
5/9	Executive Committee Meeting Agendas/Minutes, Miscellaneous Brochures; Executive Committee Minutes: 2-11-1998, 3-13-1998, 4-28-1998, 6-8-1998, 7-17-1998, 9-10-1998, 11-4-1998	1990, 1998
8/2	Meeting minutes	1999-2002, n.d.
5/2	Minutes	1982-1985
5/3	Minutes	1986
5/4	Minutes	1987
5/7	Minutes	1989
5/6	Minutes - Originals	1988
4/5	Minutes and Financial Reports	1972-1985
4/7	Minutes and Newsletters	1978-1979
4/6	Minutes and Proceedings	1973-1975
4/2	Proceedings	1958-1961
4/3	Proceedings	1962-1967
4/4	Proceedings	1968-1973
5/8	Secretary ' s File	1989

Series 3 Financial

Container list

Box/Folder	Title	Dates
6/6	Accountant ' s Report	1987-1990
6/7	Accountant's Report	1987
6/13	Annual Financial Reports	1982-1990
5/10	Articles of Incorporation, IRS Tax Exemption Material	1958-1970
13/11	Financial Report	1973
6/10	Miscellaneous Financial Records	1982-1994
13/12	Miscellaneous Treasurer's Correspondence	1977-1986
6/5	State of Iowa Annual Report; Iowa Nonprofit Corporation	1986

Box/Folder	Title	Dates
6/2	Statement of Cash Receipts and Disbursements	1990
6/1	Statement of Revenues and Expenses	1987-1989
6/11	Treasurer ' s Reports	1982-1989
13/13	Treasurer ' s Reports	1991-1993
13/14	Treasurer ' s Reports	1994-1996
6/12	Treasurer ' s Reports/Financial Reports	1982-1990
6/3	Treasurer ' s Reports/Financial Records	1990
6/4	Treasurer ' s Reports/Financial Reports	1974-1977
6/8	Treasurer ' s Reports/Financial Reports	1977-1981
13/15	Workshop's Financial Reports	1974-1976
13/16	Workshop's Financial Reports	1977-1982
6/9	Workshop Finances	1982-1988
6/14	Workshop Reports	1983-1989

Series 4 Newsletters

Container list

Box/Folder	Title	Dates
8/4	30 th Anniversary Issue (Folder 1 of 2)	1988
8/5	30 th Anniversary Issue (Folder 2 of 2)	1988
13/17	<i>Conservation Education Association</i> (Newsletter)	1973-1974, 1979
13/18	<i>Deep Portage Log</i> (Newsletter)	1990-1991
13/19	<i>Environmental Education Newsletter</i>	1977-1981
13/20	<i>Environmental Education Newsletter</i>	1982-1985
13/21	<i>Environmental Education Newsletter</i>	1987-1989
13/22	<i>Environmental Education Newsletter</i>	1993-1994
13/23	<i>Environmental Education Newsletter</i>	n.d.
13/24	<i>Iowa Conservationist</i> (magazines and news clippings)	1963-1973, n.d.
13/26	ICEC Newsletters	1969-1972

Box/Folder	Title	Dates
13/27	ICEC Newsletters	1973-1975
13/28	ICEC Newsletters	1976-1978
13/29	ICEC Newsletters	1979-1981
13/30	ICEC Newsletters	1993-1995
8/11	Membership List and Newsletters	1955-1971
13/31	Miscellaneous Newsletters	1976-1979
13/32	Miscellaneous Newsletters	1988, 1992-1996
13/33	Miscellaneous Newsletters	1981, 1983-1984
13/34	Newsletter: <i>A Bulletin on Conservation Education</i>	1966
7/7	Newsletters	1971-1975
8/3	Newsletters	1981-1983
8/12	Newsletters and Pamphlets	1969-
7/6	Newsletters, <u>Iowa Conservationist</u> , <u>Skunk River Greenbelt News</u>	1970-1984
8/6	Taft Campus Newsletter	1989
7/4	<i>ICEC Agenda</i>	1992-1994
7/5	<i>ICEC Agenda</i>	1995-1997
7/1	<i>ICEC Agenda</i>	1981-1984
7/2	<i>ICEC Agenda</i>	1985-1990
7/3	<i>ICEC Agenda</i>	1988, 1990
13/25	<i>ICEC Agenda</i>	1980-1982
13/35	<i>Reflect</i> (Newsletter for the Local Ecology Project)	1978-1979
13/36	<i>Science Spectrum</i>	1978-1981

Series 5 Publications

Container list

Box/Folder	Title	Dates
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Box/Folder	Title	Dates
13/37	Assessment by Teachers and Administrators in Grades K-12 (microfiche)	n.d.
13/38	Conservation Resource Book	1962
8/9	Conservation Source book	1982-1983
13/39	"Ecomania" (booklet)	n.d.
13/40	Environmental Information for Iowa	c.a. 1974-1975
13/41	"Fears" (booklet)	1991
13/42	"The Green Guide" by the Utah Environmental Education Network Project	1993
13/43	"A Guide to Historic Iowa" by the Department of Public Instruction	1968
13/44	"A Guide to Interpretive Services in Iowa" by the Iowa Association of Naturalists	1981
13/45	ICEC and Conservation Association Pamphlets	1965, 1984
13/46	ICEC Pamphlets	1994
13/47	Iowa County and Local Pamphlets	n.d.
13/48	"Iowa's Prairies"	1981, 1985
13/49	Iowa-related Conservation Booklets	1979, 1981, 1996, n.d.
13/50	"Iowa's Soil" and "Iowa's Prairies"	1985, n.d.
13/51	Iowa State Conservation Commission Booklets	1961-1973, n.d.
13/52	"Learning Experiences in a Forest Environment"	1979
13/53	"Losing Ground"	1987
13/54	"Making Environmental Education Organizations Effective: A Planning Guide" by the North American Association for Environmental Education (NAAEE) (1 of 2)	1994
13/55	"Making Environmental Education Organizations Effective: A Planning Guide" by the North American Association for Environmental Education (NAAEE) (2 of 2)	1994
13/56	Miscellaneous Speeches, Presentations, and Papers	1967-1989, n.d.
8/7	Research Publications	1976-1985
13/57	"Soil – Learning Experiences for a Living Resource"	1978
8/10	Teacher Guides	1985

Box/Folder	Title	Dates
13/58	"Teaching Activities on Soils" booklet	1985

Series 6 Conferences/Workshops

Container list

Box/Folder	Title	Dates
9/4	4-H Camp Master List	1968
9/3	4-H Camp, Luther	1966
9/6	4-H Camp, Luther	1970
9/7	4-H Camp, Luther	1971
9/1a	Conferences	1956-1959
9/5	Conferences	1969
9/8	Drake Summer Program	1969-1975
9/9	Fall Teachers Workshops	1971-1975
14/1	The Governor's Conference on Education About Conservation and the Environment	1995
14/2	ICEC Workshops	1992
14/3	ICEC Workshops	1993
14/4	ICEC Workshops	1994
14/5	ICEC Workshops	1995
14/6	ICEC Workshops	1996
10/7	Historian File of ICEC Workshops	1978-90
10/5	Midwest Conference, Springbrook State Park	1972
9/1	Midwest Conferences	1952-1969
10/14	Midwest Environmental Education Conference (Folder 1 of 2)	1992
10/15	Midwest Environmental Education Conference (Folder 2 of 2)	1992
14/7	Midwest Environmental Education Conference	1984
10/13	Midwest Registration Forms	1992
14/8	Miscellaneous Conferences and Workshops	1967-1976
14/9	Miscellaneous Conferences and Workshops	1980-1984

Box/Folder	Title	Dates
14/10	Miscellaneous Conferences and Workshops	1986-1991
10/16	Presenter Information	n.d.
9/2	Springbrook State Park	1962-1965
14/11	Teacher Workshops	1961
14/12	Teacher Workshops	1965-1966
14/13	Teacher Workshops	1968
14/14	Teacher Workshops	1969
14/15	Teacher Workshops	1970
14/16	Teacher Workshops	1971
14/17	Teacher Workshops	1972
14/18	Teacher Workshops	1973
14/19	Teacher Workshops	1973
14/20	Teacher Workshops	1974
14/21	Teacher Workshops	1974
14/22	Teacher Workshops	1976
14/23	Teacher Workshops	1976
14/24	Teacher Workshops	1977
14/25	Teacher Workshops	1978
14/26	Teacher Workshops	1979
14/27	Teacher Workshops	1980
14/28	Teacher Workshops	1981
14/29	Teacher Workshops	1982
14/30	Teacher Workshops	193
14/31	Teacher Workshops	1984
14/32	Teacher Workshops	1985
9/10	UNI Teachers Conservation Camp	1969-1975
10/11	Workshop and Conference Planning	1985
9/16	Workshop Announcements	1977
10/6	Workshop Evaluations	1985
9/12	Workshop Reports	1973

Box/Folder	Title	Dates
10/10	Workshop Reports and Evaluations	1982-1984
9/11	Workshops	1972
9/13	Workshops	1974
9/14	Workshops	1975
9/17	Workshops	1978
10/1	Workshops	1979
10/2	Workshops	1980
10/3	Workshops	1981
10/4	Workshops	1982
10/8	Workshops	1980-1983
10/9	Workshops	1981-1985
10/12	Workshops	1984-1986
9/15	Workshops for Teachers	1976

Series 7 Grants/Projects

Container list

Box/Folder	Title	Dates
14/33	Adult Environmental Education Project	1992-1993
14/34	Environmental Task Force and REACH Program	1992
14/35	Grant Proposals	1979
14/36	Grant Proposals	1991-1993
14/37	Grant Proposals	1994-1996
14/38	ICEC Guidelines for Workshop Sponsorship and Co-Sponsorship	n.d.
14/39	ICEC Sponsorship and Co-Sponsorship Guidelines	1979-1989
14/40	Iowa Environment Education Plan	1993
14/41	Iowa Resource Enhancement & Protection (REAP) Conservation Alliance (Iowa Department of Natural Resources)	1992-1994

Box/Folder	Title	Dates
11/1	Project Wild	1986
11/2	REAP Grant #51 - Annotated Bibliography of REAP-CEP Projects	1994